

CITY OF CLIO
Regular Commission Meeting
Monday, February 5, 2018
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Duane Mosher
Commissioner David Fejedelem
Commissioner D. J. Williams
Commissioner Reuben Garcia
Commissioner Robert Smith
Mayor Bonnie Bare

Staff Present:

City Administrator, Eric Wiederhold
City Clerk, Linda Kingston
Police Chief, Rick Witham
City Attorney, Otis Stout
City Treasurer, Donald Dowell
Rowe Engineer, Dean Oparka

ABSENT: Mayor Pro Tem Doug Vance and DPS Superintendent, Arnold Brown

2. Public Comment

1) Lisa Yenglin, 3252 Field Road, Clio, MI 48420

Ms. Lisa Yenglin complained that the DPS snow removal trucks hit her garbage can a second day. City Administrator, Eric Wiederhold asked DPS Superintendent, Arnold Brown if the DPS snow trucks accidentally hit Yenglin's trash can and he replied that it was not hit by their truck.

2) Jeff Masters, Masters Excavating, P.O. Box 177, Clio, MI 48420

Mr. Jeff Masters complained that he has not been paid on an invoice #1023, due November 1, 2017 for the amount of \$10,138.70 sent to the city. City Administrator, Eric Wiederhold explained that the city only pays for authorized services and could not be responsible for other charges associated with a property owner.

3. Approval of Agenda

Motion by Commissioner Mosher, second by Commissioner Smith to approve the agenda as presented

Voice Vote

Voting Yes: Mosher, Garcia, Fejedelem, Smith, Williams, Bare

Voting No: None

Absent: Vance

Motion Carried

4. Approval of Minutes

Motion by Commissioner Smith, second by Commissioner Mosher to approve the January 16, 2018 regular Commission meeting minutes

Voice Vote

Voting Yes: Mosher, Garcia, Fejedelem, Smith, Williams, Bare

Voting No: None

Absent: Vance

1 **Motion Carried**

2
3 **5. Approval of Bills**

4 **Motion by Commissioner Mosher, second by Commissioner Garcia** to approve the bills in the
5 amount of \$110,487.03

6 **Roll Call**

7 **Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare**

8 **Voting No: None**

9 **Absent: Vance**

10 **Motion Carried**

11
12 **6. Unfinished Business**

13 **A. Vacant property/building maintenance discussion**

14 City Administrator Eric Wiederhold opened discussion with a PowerPoint presentation on the
15 proposed vacant property/building maintenance code in other municipalities. The Commissioners
16 would like to review other municipal vacant property/building maintenance ordinances and
17 compare differences. They will also review the application process, as well as required inspections
18 to assess the condition of the vacant property. Water service and noticing will be addressed
19 accordingly. The estimation of vacant residential properties in the city could be six to ten homes.

20
21 **7. New Business**

22 **A. 2nd quarter Investment Report**

23 Treasurer, Donald Dowell presented the 2nd quarter investment report to the Commission for their
24 review and discussion.

25
26 **B. 2nd quarter Variance Report**

27 Treasurer, Donald Dowell presented the 2nd quarter variance report to the Commission for their
28 review and discussion.

29
30 **C. Resolution 18-01, 2nd quarter budget amendments**

31 **Motion by Commissioner Mosher, second by Commissioner Smith** to approve Resolution 18-
32 01, 2nd quarter budget amendments

33 **Voice Vote**

34 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Williams, Bare**

35 **Voting No: None**

36 **Absent: Vance**

37 **Motion Carried**

38
39 **D. Resolution 18-02, 2nd quarter revenue and expenditure guide for administrative staff**

40 **Motion by Commissioner Mosher, second by Commissioner Garcia** to approve Resolution 18-
41 02, 2nd quarter revenue and expenditure guide for administrative staff

42 **Voice Vote**

43 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Williams, Bare**

44 **Voting No: None**

45 **Absent: Vance**

46 **Motion Carried**

47
48 **E. Amphitheater – ABC12 advertising proposal for \$5000.00**

49 **Motion by Commissioner Mosher, second by Commissioner Smith** to approve the
50 Amphitheater – ABC12 advertising proposal for \$5000.00

1 **Roll Call**
 2 **Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare**
 3 **Voting No: None**
 4 **Absent: Vance**
 5 **Motion Carried**

6
 7 **F. Amphitheater 2018 concert program/trifold/season pass bid not to exceed \$2279.00**
 8 **Motion by Commissioner Mosher, second by Mayor Bare** to approve the Amphitheater 2018
 9 concert program/trifold/season pass bid from Craig Media Associates not to exceed \$2279.00

10 **Roll Call**
 11 **Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare**
 12 **Voting No: None**
 13 **Absent: Vance**
 14 **Motion Carried**

15
 16 **G. Schedule of Fees amendment**
 17 **Motion by Commissioner Mosher, second by Commissioner Fejedelem** to approve the
 18 Schedule of Fees amendment

19 **Voice Vote**
 20 **Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare**
 21 **Voting No: None**
 22 **Absent: Vance**
 23 **Motion Carried**
 24

Administrative fee for code enforcement	\$20.00
Appeals to ZBA	\$100.00
Burn Permit	Free
Conditional Use Permit	\$100.00
Copies	.25 per page
Cut and Plug - (water \$75, sewer \$75)	\$150.00
Entertainment Permit	\$100.00
Fax	.25 per page
Fence Permit	\$20.00
Fingerprinting	\$75.00
Garage Sale Permit	Free
Gun Permit	Free
Gun Permit administrative fee	\$10.00
Impound Release	\$100.00
Maps - county and zoning	\$2.00
Marriage	\$25.00
NSF Fee	\$35.00
Non Payment Fee for w/s bill	\$35.00
Notary (1-5 signatures)	\$3.00
Notary (6-10 signatures)	\$5.00
PBT Test	\$10.00

PBT Test Tube	\$5.00
Parking Permit (residents in north parking lot)	\$10.00
Pavilion Rental	\$50.00
Peddlers Permit	\$35.00 application fee + \$10 monthly fee
Police Report	\$10.00
Rezoning	\$100.00
Rogers Lodge Deposit	\$100.00
Rogers Lodge Rental	\$125.00
Sewer Tap In Fee	\$1,762.00
Site Plan Review (business)	\$500.00
Site Plan Review (residential single dwelling)	\$50.00
Temporary Sign Fee	\$20.00
Variances	\$200.00
Water Tap In Fee	\$1,979.00
Water Turn On Fee	\$50.00
Zoning application fee	\$20.00

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H. First Advantage agreement renewal – CDL Consortium drug testing

Motion by Commissioner Mosher, second by Commissioner Smith to approve the First Advantage agreement renewal – CDL Consortium drug testing price schedule

Roll Call

Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare

Voting No: None

Absent: Vance

Motion Carried

I. Traffic Control Order 18-001 – City Hall – No Parking Fire Lane

Motion by Commissioner Mosher, second by Mayor Bare to approve the Traffic Control Order 18-001 – City Hall – No Parking Fire Lane

Voice Vote

Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare

Voting No: None

Absent: Vance

Motion Carried

J. Police vehicle equipment purchase not to exceed \$11,014.00

Motion by Commissioner Mosher, second by Commissioner Smith to approve the Police vehicle equipment purchase not to exceed \$11,014.00

Roll Call

Voting Yes: Mosher, Garcia, Fejedelem, Williams, Smith, Bare

Voting No: None

Absent: Vance

Motion Carried

1
2 **K. Rogers Lodge improvements discussion**

3 The Commissioners discussed several options that need improvements on Rogers Lodge. New
4 tables, siding, windows, and air conditioning would be a great start.
5

6 **L. Planning Commission annual report**

7 The Commissioners reviewed the Annual Planning Commission report.
8

9 *D.J. Williams left the meeting at 7:22 p.m.*
10

11 **M. Butler Street service lead repair and costs**

12 City Administrator Eric Wiederhold discussed the issue with the corroding galvanized service
13 lines connectors. Mayor Bare asked that this item be placed on the agenda for the next regular
14 Commission meeting February 19, 2018 to determine the approximate associated costs to the city
15 and/or property owner. Additionally, decide whether there should be a shared financial
16 responsibility for the upgrade.
17

18 **8. Staff Reports**

19 **City Administrator** – Wiederhold addressed the public comments regarding trash cans being hit
20 on Field Road by the city’s snowplow truck, and the comment regarding Wiederhold living at
21 City Hall. Wiederhold will solicit bids for various Rogers Lodge repairs. Additionally,
22 Wiederhold contacted the MDOT representative regarding the road work completed on M57 and
23 the associated warranty language. MDOT representative Ponce Esparza will look into and get
24 back to Eric after he reviews the language.

25 **City Attorney** – reported that last Friday’s court date was good. Oakbrook Apartments was
26 ordered to stripe and comply with the zoning ordinance design for their parking lot.

27 **Chief of Police** – reported that he will include the MCOLES (Michigan Council of Law
28 Enforcement Standards) information and tracking network report in his packet.

29 **Treasurer** – Dowell reported that there has been an issue with the shut-off notices being mailed
30 in a timely manner. Many residents did not receive and are upset, even though the city sent out
31 and they are postmarked the 26th of January.

32 **City Engineer-** Oparka reported that Lou Fleury has left ROWE Engineering and will not be
33 present to address the SAW grant. Dean will give the SAW grant report at the next regular
34 Commission meeting.

35 **DPS Superintendent-** absent

36 **Clerk** – Kingston reported that she attended a county-wide accredited election training class in
37 Mundy Township with Tracy and received materials to run a county mock election, which went
38 well. Actual transmission for all municipalities reported within an eight-minute time frame using
39 their new modems.
40

41 **9. Commissioner comments/Committee reports**

42 **Commissioner Fejedelem-** happy with the new fee schedule, he wants a healthy budget for the
43 city.

44 **Commissioner Mosher** – attended both Genesee County Water and Waste and Metro Alliance.
45 Water and Waste had discussed the issue of enforcing collection of their county tap in fee. They
46 have a lot of outstanding debt. Metro Alliance is soliciting comments by requesting surveys on
47 their website. They also discussed PASER training.

48 **Commissioner Smith** – none

49 **Commissioner Vance** – absent

50 **Commissioner Garcia** –none

