

CITY OF CLIO
Regular Commission Meeting
Monday, November 17, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL/PLEDGE

The Clio City Commission meeting was called to order by Mayor Duane Mosher at 6:01 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Andrew Promenchenkel
Commissioner Jim Dotson
Commissioner Eileen Marshall
Commissioner Josh Westfall
Commissioner Jim Taylor
Mayor Duane Mosher

Also Present: City Administrator Neil Rankin, Chief of Police Wendel Millstead, City Clerk Kelly Sproul, City Treasurer Don Dowell, DPS Superintendent Enrique Vargas

Others Present: City Attorney Helen Mills

ABSENT: None

2. Citizens Forum/Public Comments not related to the agenda/Special Presentations –No Public Comment

A. Public Hearing- Obsolete Property Rehabilitation Act district – to create an Obsolete Property Rehabilitation Act district in downtown Clio. The district is proposed to include properties located on the West 100 block of W. Vienna Street; 102,103,106,113,114,120,126,135,139,145,146,150,164,172,182,192,196 of W Vienna Street and the North 100 block of N Mill Street.

A few residents/business owners asked questions

3. Staff Reports

City Administrator:

- Gave comments and updates regarding current projects.

City Attorney:

- Gave comments regarding attending the meeting.

Chief of Police:

- Gave comments and updates regarding the Police Department.

City Clerk:

- Told Commissioners that pictures for taking the Oath would take place after the meeting.
- Answered questions regarding Election turnout.

City Treasurer:

- Explained his monthly report.

DPS Superintendent:

- Gave comments and updates regarding the DPS.

1 **4. Approval of Agenda**

2 **Motion by Commissioner Marshall, second by Commissioner Promenchenkel** to approve the
3 agenda as presented.

4 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

5 **Voting No: None**

6 **Absent: None**

7 **Motion Carried**

8
9 **5. Approval of Minutes**

10 **A. November 3, 2025 Commission Meeting**

11 **Motion by Commissioner Westfall, second by Commissioner Marshall** to approve the
12 November 3, 2025 Commission meeting minutes.

13 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

14 **Voting No: None**

15 **Absent: None**

16 **Motion Carried**

17
18 **B. November 10, 2025, Commission Organizational Meeting**

19 **Motion by Commissioner Marshall, second by Commissioner Promenchenkel** to approve the
20 November 10, 2025 Commission Organizational meeting minutes.

21 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

22 **Voting No: None**

23 **Absent: None**

24 **Motion Carried**

25
26 **6. Approval of Bills**

27 **Motion by Commissioner Promenchenkel, second by Commissioner Taylor** to approve the
28 bills in the amount of \$182,460.18.

29 **Roll Call:**

30 **Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

31 **Voting No: None**

32 **Absent: None**

33 **Motion Carried**

34
35 **7. Unfinished Business**

36 **A. 711 Alexander St- Discussion only**

37
38 **Note: Don left the meeting at 6:27pm just before New Business**

39
40 **8. New Business**

41 **A. Obsolete Property Rehabilitation Act district**

42 **Motion by Commissioner Dotson, second by Commissioner Marshall** to approve Resolution
43 25-39 to establish an obsolete property rehabilitation (OPRA) district for the City of Clio.

44 **Roll Call:**

45 **Voting Yes: Taylor, Marshall, Dotson, Mosher, Promenchenkel, Westfall**

46 **Voting No: None**

47 **Absent: None**

48 **Motion Carried**

49

1 **B. Mayor Pro Tem Appointment**

2 **Motion by Commissioner Marshall, second by Commissioner Promenchenkel** to approve the
3 appointment of Mayor Pro Tem - Josh Westfall.

4 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

5 **Voting No: None**

6 **Absent: None**

7
8 **C. Vacant Commission Seat** - No motions made – will collect applications until the December 1st
9 meeting.

10
11 **D. Genesee County Small Cities/Villages representative**

12 **Motion by Commissioner Marshall, second by Commissioner Westfall** to approve the Genesee
13 County Small Cities/Villages representative - Duane Mosher.

14 Note: Josh Westfall is still the alternate

15 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

16 **Voting No: None**

17 **Absent: None**

18
19 **E. Clio Amphitheater Board representative**

20 **Motion by Mayor Pro Tem Westfall, second by Commissioner Marshall** to approve the Clio
21 Amphitheater Board Representative - Andrew Promenchenkel.

22 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

23 **Voting No: None**

24 **Absent: None**

25 **Motion Carried**

26
27 **F. Clio Area Fire Authority Board Representative**

28 **1. Motion by Commissioner Marshall, second by Commissioner Dotson** to approve the Clio
29 Area Fire Authority Representative - Josh Westfall.

30 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

31 **Voting No: None**

32 **Absent: None**

33
34 **2. Motion by Mayor Pro Tem Westfall, second by Commissioner Dotson** to approve the Clio
35 Area Fire Authority Representative alternate – Andrew Promenchenkel.

36 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

37 **Voting No: None**

38 **Absent: None**

39
40 **G. Genesee County 911 General Membership representative**

41 **1. Motion by Commissioner Marshall, second by Commissioner Promenchenkel** to approve
42 the Genesee County 911 General Membership representative - Duane Mosher.

43 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

44 **Voting No: None**

45 **Absent: None**

46 **Motion Carried**

47
48 **2. Motion by Mayor Mosher, second by Commissioner Marshall** to approve the Genesee
49 County 911 General Membership representative alternate - Jim Dotson.

1 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

2 **Voting No: None**

3 **Absent: None**

4 **Motion Carried**

5
6 **H. Neighborhood Improvement Authority members**

7 **Motion by Mayor Mosher, second by Mayor Pro Tem Westfall** to approve the Neighborhood
8 Improvement Authority Members - Taylor, Promenchenkel, Marshall

9 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

10 **Voting No: None**

11 **Absent: None**

12 **Motion Carried**

13
14 **I. Resolution approving second reading and adoption of Ordinance 537 amending Chapter**
15 **55: Parks and Recreation, Article I Parks & Recreation and Article II Special Events**

16 **Motion by Commissioner Promenchenkel, second by Commissioner Dotson** to approve
17 Resolution 25-40 approving second reading and adoption of Ordinance 537 amending Chapter 55:
18 Parks and Recreation, Article I Parks & Recreation and Article II Special Events.

19 **Voting Yes: Promenchenkel, Westfall, Marshall, Dotson, Taylor, Mosher**

20 **Voting No: None**

21 **Absent: None**

22 **Motion Carried**

23
24 **9. Commissioner Comments**

25 **Commissioner Taylor:**

- 26 • He introduced himself.

27 **Commissioner Dotson:**

- 28 • Gave comments and updates regarding the Library Board.

29 **Commissioner Marshall:**

- 30 • Nothing to report

31 **Commissioner Promenchenkel:**

- 32 • Nothing to report

33 **Mayor Pro Tem Westfall:**

- 34 • Gave comments and updates regarding meetings and candlelite nite.

35 **Mayor Mosher:**

- 36 • Gave comments and updates.

37
38 **10. Excuse Absent Members: None**

39
40 **11. Mayor Mosher adjourned the meeting at 7:10 p.m.**

41
42
43
44 _____
45 Duane Mosher, Mayor

_____ Date

_____ Kelly Sproul, City Clerk

_____ Date