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CITY OF CLIO
Regular Commission Meeting
Monday, December 1, 2025
6:00 p.m.

1. CALL TO ORDER/ROLL CALL/PLEDGE

The Clio City Commission meeting was called to order by Mayor Duane Mosher at 6:00 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Andrew Promenchenkel
Commissioner James Dotson
Commissioner Eileen Marshall
Commissioner Jim Taylor
Mayor Pro Tem Josh Westfall
Mayor Duane Mosher

Also Present: City Administrator Neil Rankin, Chief of Police Wendel Millstead, Treasurer Don Dowell and DPS Superintendent Enrique Vargas

Others Present: Christine Schaub with Roslund, Prestage & Company, PC

ABSENT: None

2. Citizens Forum/Public Comments not related to the agenda/Special Presentations – Christine Schaub with Roslund, Prestage & Company, PC presented the 2024-2025 Audit to the City Commission. The city administrator also presented a financial overview.

3. Staff Reports

City Administrator:

- Gave comments and updates regarding current projects.

Chief of Police:

- Gave comments and updates regarding the Police Department.

DPS Superintendent

- Gave comments and update regarding the DPS.

4. Approval of Agenda

Motion by Commissioner Dotson, second by Commissioner Marshall to approve the agenda as presented with the addition of item E, Christmas Light Lease.

Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher

Voting No: None

Absent: None

Motion Carried

5. Approval of Minutes

A. November 17, 2025, Special Commission Meeting

Motion by Commissioner Marshall, second by Commissioner Promenchenkel to approve the November 17, 2025 Special Commission meeting minutes.

Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher

1 **Voting No: None**

2 **Absent: None**

3 **Motion Carried**

4
5 **B. November 17, 2025, Commission Meeting**

6 **Motion by Commissioner Marshall, second by Commissioner Taylor** to approve the
7 November 17, 2025 Commission meeting minutes.

8 **Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

9 **Voting No: None**

10 **Absent: None**

11 **Motion Carried**

12
13 **6. Approval of Bills**

14 **Motion by Mayor Pro Tem Westfall, second by Commissioner Dotson** to approve the bills in
15 the amount of \$84,151.48.

16 **Roll Call: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

17 **Voting Yes:**

18 **Voting No: None**

19 **Absent: None**

20 **Motion Carried**

21
22 **7. Unfinished Business**

23 **A. Vacant Commission seat**

24 **1. Motion by Commissioner Marshall, second by Mayor Pro Tem Westfall** to have a committee
25 with Commissioners, Promenchenkel, Dotson and Taylor to interview the two candidates that
26 submitted an application to serve and report at the next commission meeting.

27 **Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

28 **Voting No: None**

29 **Absent: None**

30 **Motion Carried**

31
32 **8. New Business**

33 **A. Accept FY 24-25 Audit**

34 **Motion by Commissioner Promenchenkel, second by Commissioner Taylor** to accept the
35 FY2024-2025 Audit as presented by Christine Schaub with Roslund, Prestage & Company, PC.

36 **Roll Call: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

37 **Voting Yes:**

38 **Voting No: None**

39 **Absent: None**

40 **Motion Carried**

41
42 **B. Resolution approving appointments to the Neighborhood Improvement Authority**

43 **Motion by Commissioner Marshall, second by Commissioner Promenchenkel** to approve
44 Resolution 25-41 appointments to the Neighborhood Improvement Authority.

45 **Voting Yes: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

46 **Voting No: None**

47 **Absent: None**

48 **Motion Carried**

49

1 **C. Amendment to Special Event Application - CandleLite Nite**

2 **Motion by Commissioner Promenchenkel, second Commissioner Dotson** to amend the
3 application to include food trucks to participate in the special event.

4 **Voting Yes: : Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

5 **Voting No: None**

6 **Absent: None**

7 **Motion Carried**

8
9 **D. Request for budget re-allocation - police department**

10 **Motion by Commissioner Marshall, second by Commissioner Dotson** to reallocate \$6,500 of
11 police funds for the continued use/installation of a box camera from 911 Eagle Eye Camera
12 system.

13 **Roll Call: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

14 **Voting Yes:**

15 **Voting No: None**

16 **Absent: None**

17 **Motion Carried**

18
19 **E. Christmas Light Lease**

20 **Motion by Mayor Pro Tem Westfall, second by Commissioner Promenchenkel** to have
21 LeClerc Display Co. Inc. install holiday lighting on the new downtown light poles if power is
22 available no later than December 10th in the amount \$1300.00.

23 **Roll Call: Promenchenkel, Westfall, Dotson, Marshall, Taylor, Mosher**

24 **Voting Yes:**

25 **Voting No: None**

26 **Absent: None**

27 **Motion Carried**

28
29 **9. Commissioner Comments**

30 **Mayor Mosher:**

- 31
 - Gave comments and updates.

32
33 **10. Excuse Absent Members: None**

34
35 **11. Mayor Mosher adjourned the meeting at 7:51 p.m.**

36
37
38
39 _____
Duane Mosher, Mayor

Date

Neil Rankin, City Administrator

Date