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**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, December 18, 2017**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner Duane Mosher  
Commissioner Robert Smith  
Commissioner D. J. Williams  
Commissioner David Fejedelem  
Mayor Pro Tem Doug Vance  
Mayor Bonnie Bare

**Staff Present:**

City Administrator, Eric Wiederhold  
City Clerk, Linda Kingston  
Police Chief, Rick Witham  
City Treasurer, Donald Dowell  
DPS Superintendent, Arnold Brown  
Rowe Engineer Dean Oparka  
City Attorney, Otis Stout

**ABSENT:** Commissioner Reuben Garcia

**2. Public Comment**

a)

1) **Debra Schmitzer, 407 E. Vienna St., Clio, MI 48420-** complained that sidewalk snow clearing has not been in a timely manner. They are hazardous for children that walk to school.

b)

**Plante Moran 2016/2017 Audit Presentation**

**Chrystal Simpson and Ashley Frase, CPA's**

Reviewed the Fiscal Year - June 30, 2017 Comprehensive Annual Financial Report with the City Commissioners and a power point presentation of graphs, and reviewed the Management letter, along with areas of concern.

**3. Approval of Agenda**

**Motion by Commissioner Smith, second by Commissioner Mosher** to approve the agenda as presented

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Vance, Smith, Bare**

**Voting No: None**

**Absent: Garcia**

**Motion Carried**

**4. Approval of Minutes**

**Motion by Commissioner Vance, second by Commissioner Mosher** to approve the December 4, 2017 regular Commission meeting minutes

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Vance, Smith, Bare**

**Voting No: None**

**Absent: Garcia**

**Motion Carried**

1 **5. Approval of Bills**

2 **Motion by Commissioner Mosher, second by Commissioner Smith** to approve the bills in the  
3 amount of \$18,823.57

4 **Roll Call**

5 **Voting Yes: Mosher, Williams, Fejedelem, Vance, Smith, Bare**

6 **Voting No: None**

7 **Absent: Garcia**

8 **Motion Carried**

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10 **6. Unfinished Business - none**

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12 **7. New Business**

13 **A. FY 2016-17 Audit**

14 **Motion by Commissioner Vance, second by Commissioner Williams** to accept Plante Moran  
15 2016-2017 Audit

16 **Voice Vote**

17 **Voting Yes: Mosher, Fejedelem, Williams, Vance, Smith, Bare**

18 **Voting No: None**

19 **Absent: Garcia**

20 **Motion Carried**

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22 **B. Police Vehicle Bid**

23 **Motion by Commissioner Mosher, second by Commissioner Williams** to approve and award  
24 the police vehicle bid to Signature Ford in the amount of \$27,010.00 as outlined by Chief Witham.

25 **Roll Call**

26 **Voting Yes: Mosher, Williams, Fejedelem, Vance, Smith, Bare**

27 **Voting No: None**

28 **Absent: Garcia**

29 **Motion Carried**

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31 **C. Clio Amphitheater 2018 concert schedule/contracts - \$14,350**

32 **Motion by Commissioner Williams, second by Commissioner Vance** to approve the Clio  
33 Amphitheater 2018 concert schedule/contracts - \$14,350.00

34 **Roll Call**

35 **Voting Yes: Mosher, Williams, Fejedelem, Vance, Smith, Bare**

36 **Voting No: None**

37 **Absent: Garcia**

38 **Motion Carried**

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40 **8. Staff Reports**

41 **City Administrator** – Wiederhold reported on the Citizen’s guide that he prepared for the  
42 Michigan State Treasury. For fiscal year (FY) 2017, the Legislature continued the City, Village,  
43 and Township Revenue Sharing (CVTRS) program. Each eligible local unit must meet all of the  
44 requirements of 2017 PA 107, Section 952(3) in order to receive the full CVTRS payments.  
45 Wiederhold discussed how the revenue and expenditures have dropped for the City of Clio  
46 significantly. Our Constitutional and CVTRS Revenue Sharing Projections FY2017 Actuals and  
47 FY2018 Projected will be an increase of 1.3%. Additionally, he reported on our (OPEB). Other  
48 post-employment benefits funded liability is currently 79%. OPEB are the benefits that an  
49 employee will begin to receive at the start of retirement. This does not include pension benefits  
50 paid to the retired employee. No health care will be given to anyone hired after 2011. The MERS

1 pension actuarial shows that the city is being fiscally responsible having the 10% contribution  
2 cap.

3 Wiederhold also reported that he has just received an email invoice from Master's Excavating  
4 and has forwarded to the Commissioners.

5 Regarding the recent snow event, keep in mind that Brown and Spencer are new and they are  
6 becoming familiar with the city's snow removal program, in addition to being short-handed in  
7 DPS.

8 Wiederhold is very dissatisfied with the SAW grant progress. Too many promises with no results  
9 from ROWE engineering.

10 **City Attorney** – reported that he has been in contact with owner, Patrick Dolan of 127 W.

11 Vienna property. Stout would like to order a title insurance policy. Stout has relayed to Dolan that  
12 he is still responsible for the winter property taxes, and they would need to be paid in order to  
13 complete the property donation (\$1 transfer) to the city. Stout reported that there are a lot of court  
14 cases coming up this Friday.

15 **Chief of Police** –thanked the Commissioners for approving the police vehicle. Chief reported that  
16 he and Clio School Superintendent, Fletcher Spears met with the Frankenmuth Police Department  
17 and School Superintendent regarding working together on an “active shooter” educational and  
18 training program. The new reporting system is up and running. This is an effort to become  
19 streamline and creating paperless reporting. Witham is preparing for a LEIN audit for the City of  
20 Clio Police Department this January 2018. In February 13, 2018 a second Citizen's Academy  
21 class will begin. He is planning on setting a date for ALICE training. Chief explained  
22 November's Police department packet report confusion on the kidnapping and burglary reports.  
23 The Commissioners inquired of human trafficking issue and if there have been any reported cases  
24 in the City of Clio.

25 **Treasurer** – will try to coordinate another date to have Mayor Pro Tem Vance meet at the bank  
26 for required signature cards.

27 **City Engineer**- Oparka reported that he understands Wiederhold's dissatisfaction with the SAW  
28 grant progress. The issue was having the person that creates the rate study, take 2 months to  
29 complete. He plans on submitting a time schedule to Wiederhold reporting the SAW grant  
30 progress. Oparka has extended the Watermain project bid opening until January 9<sup>th</sup>, since the  
31 contractors need more time to prepare their bids after the holidays.

32 **DPS Superintendent**- reported that he has a priority list for snow removal. Brown takes pride in  
33 his snow clearing and will not leave the city in a mess. All of the snow removal equipment is  
34 broken and in need of repair. Brown has a DPS candidate the he will be contacting with a start  
35 date, after he has passed the background check and drug clearance. He requested a snow blower  
36 attachment for the Bobcat for \$3200.00

37 **Clerk** – Kingston reminded the Commissioners of the Christmas Luncheon this Wednesday,  
38 December 20<sup>th</sup> at noon. Additionally, our first January meeting will be Wednesday, January 3,  
39 2018 and the second January meeting will fall on a Tuesday, January 16, 2018 because of Martin  
40 Luther King Day.

## 41 42 **9. Commissioner comments/Committee reports**

43 **Commissioner Fejedelem**- appreciates the public comments regarding snow clearing. Thanked  
44 the DPS for all their efforts clearing the snow. Merry Christmas!

45 **Commissioner Mosher** – Water & Waste and Metro Alliance meetings next week.  
46 Unfortunately, will be unable to attend the Christmas luncheon. Happy Holidays!

47 **Commissioner Smith** –unable to attend any of his meetings due to him having the flu.

48 **Commissioner Vance** – reported that the Fire Authority's budget looks good. LED lights are  
49 completed in station #1. Thank you to the police and fire department for all their help.

1 Amphitheater is all set with their concert series. ABC12 has been contracted again for the  
2 Amphitheater Concert series. Merry Christmas!

3 **Commissioner Garcia** – absent

4 **Commissioner Williams** – good job to DPS removing the snow, however if we are holding  
5 residents responsible for city ordinance, we need to enforce our own policy. Maybe hire  
6 additional help to remove snow during heavy snow events. Williams will be unable to attend the  
7 Christmas luncheon due to his work schedule. Merry Christmas!

8 **Mayor Bare**- Library Board was rescheduled (due to the snow storm) to Wednesday, December  
9 19, 2017. Parks and Recreation ordered the ice rink, should be in 2 to 3 weeks. Bare is hopeful  
10 the weather will hold out for the season. Bare attended Small Cities in the City of Flushing. The  
11 LED lighting initiative is now being coordinated by the new Consumers Energy Community  
12 Affairs Manager, Kyle McCree. Merry Christmas!

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14 *Williams left at 7:03 p.m.*

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16 **10. Excuse Absent Members –Commissioner Garcia**

17 **Motion by Commissioner Vance, second by Commissioner Mosher** to excuse Commissioner  
18 Garcia from the December 18, 2017 Commission meeting

19 **Voice Vote**

20 **Voting Yes: Mosher, Fejedelem, Vance, Smith, Bare**

21 **Voting No: None**

22 **Absent: Williams, Garcia**

23 **Motion Carried**

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25 **11. Mayor Bare adjourned the meeting at 7:10 p.m.**

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Bonnie Bare, Mayor

Date

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Linda Kingston, City Clerk

Date