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**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, March 19, 2018**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner Duane Mosher  
Commissioner David Fejedelem  
Commissioner Robert Smith  
Commissioner Reuben Garcia  
Mayor Pro Tem Doug Vance  
Mayor Bonnie Bare

**Staff Present:**

City Administrator, Eric Wiederhold  
City Clerk, Linda Kingston  
Police Chief, Rick Witham  
City Attorney, Otis Stout  
City Treasurer, Donald Dowell  
DPS Superintendent, Arnold Brown  
Rowe Engineer, Dean Oparka

**ABSENT:** Commissioner D. J. Williams

**2. Public Comment**

**A.**

**1. Stacy Masters- 3396 Field Rd, Clio, MI 48420**

Questioned Master's invoice #1023, looking for resolution and payment. The original duplicated invoice was sent to both the city and property owner. The costs were undetermined pertaining to what the city requested vs. property owner responsibility. City Administrator, Eric Wiederhold has requested several times an invoice specific to the authorized work.

**B. Presentations –**

**MTA – Matt Weder – Your Ride Manager**

Mr. Matt Weder – Your Ride Manager with MTA (Michigan Transportation Authority) reported on the amount of use that the MTA- Your Ride receives to date. The use has increased dramatically over the last few years. Mr. Weder explained that there would be another millage question on the August 2018 State Primary Election and would appreciate the community's and the Commissioners support.

**S.A.W. program – Dean Oparka**

Rowe Engineer, Dean Oparka presented to the Commissioners an update on the S.A.W. program with a power point presentation. Up until 2008 the sanitary system map was created and based on as-builts and staff knowledge.

Beginning in 2008, a system metering project followed by an inflow and infiltration analysis, in 2010 the system map was updated. Based on new information gathered during the Asset Management Plan project the system map has been update accordingly.

When a collection system component is installed, it is expected to last for given period of time which is known as its useful life.

- Sanitary pipe & manholes 100 years
- Pump Station, Structure 50 years, pumps & electrical 15 years

1 Not all sections of pipes installed in a given year will reach the end of their useful life in the  
2 same amount of time.

3 Factors that have an impact on useful life of system components include:

- 4 • Monitoring condition
- 5 • Maintenance Practices
- 6 • Material
- 7 • Usage
- 8 • Environmental conditions

9 With proper monitoring and maintenance, it is possible to extend the useful life.

10 Typical Level of Service Principals

- 11 • Provide sewage collection adequate to meet a communities current and potential  
12 future needs without interruptions in service.
- 13 • Provide enough capacity so that surcharging does not occur in order to prevent  
14 back-ups during wet weather peak flows.
- 15 • Monitor and maintain existing system components to keep the system performing  
16 at the designed level of service.

17  
18 **Proposed City of Clio 5-year CIP (Capital Improvement Program) improvements**  
19 **based on the 2012 Inflow & Infiltration study**

- 20 ✓ Increase capacity by replacing existing 10” interceptor from end of Lincoln to county  
21 interceptor with an 18” pipe approximately 700 feet.
- 22 ✓ Increase capacity by replacing existing 10” interceptor from end of Lincoln to south side of  
23 Vienna Street with a 12” pipe approximately 400 feet.
- 24 ✓ Increase capacity by replacing existing 10” interceptor from south side of Vienna Street to  
25 the end of Young Street with a 12” pipe approximately 700 feet.
- 26 ✓ Replace failing section of 15” pipe with an 18” pipe on Bluff Street west of Center Street  
27 approximately 180 feet.
- 28 ✓ Increase capacity by replacing existing 10” pipe from Butler Street to county interceptor  
29 along N. Mill Street with a 15” pipe approximately 740 feet.
- 30 ✓ Increase capacity by replacing existing 10” interceptor from end of Johnson Street to  
31 county interceptor along Pine Run Creek with an 18” pipe approximately 190 feet.
- 32 ✓ Replace pumps in the lift station.

33 **Proposed City of Clio 20-year CIP Focus on Long Term Monitoring & Maintenance**

- 34 ○ Year 10 Establish a manhole rehabilitation program with an annual construction  
35 budget of \$25,000 for 3 years or until such time repairs are no longer needed.
- 36 ○ Year 15, establish a cleaning and televising program with a budget of \$10,000 on  
37 parts of the system with the most maintenance issues or were have a moderate  
38 deterioration condition rating.

39 **Rate Evaluation results of the 5-year CIP Preliminary Estimated Cost would be**  
40 **\$1,500,000**

41 Apply for Rural Development Funding

- 42 ▪ City qualifies for 45% Grant Funding: \$675,000
- 43 ▪ Remaining balance would be a Loan: \$825,000
- 44 ▪ Anticipated loan payments at 2.625% interest: \$33,600 with grant
- 45 ▪ Anticipated loan payments at 2.625% interest: \$61,000 without grant

46 According to the 2017 Audit

- 47 ▪ Cash Equivalents: \$404,650
- 48 ▪ Operating & Maintenance Cost: \$520,860
- 49 ▪ Current Loan payments: None shown in Audit
- 50 ▪

- 1 **3. Approval of Agenda**  
2 **Motion by Mayor Pro Tem Vance, second by Commissioner Smith** to approve the agenda  
3 adding F). Early Debt Retirement – Major Roads, G). Early Debt Retirement – Sanitary Sewer &  
4 Water, and H). Clio Clock Park  
5 **Voice Vote**  
6 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**  
7 **Voting No: None**  
8 **Absent: Williams**  
9 **Motion Carried**  
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11 **4. Approval of Minutes**  
12 **Motion by Commissioner Mosher, second by Commissioner Garcia** to approve the  
13 March 5, 2018 regular Commission meeting minutes  
14 **Voice Vote**  
15 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**  
16 **Voting No: None**  
17 **Absent: Williams**  
18 **Motion Carried**  
19  
20 **5. Approval of Bills**  
21 **Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve the bills in the  
22 amount of \$153,375.07  
23 **Roll Call**  
24 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**  
25 **Voting No: None**  
26 **Absent: Williams**  
27 **Motion Carried**  
28  
29 **6. Unfinished Business**  
30 **A. Vacant property/building maintenance ordinance discussion**  
31 City Administrator, Eric Wiederhold reviewed with the Commissioners the East Lansing Vacant  
32 property/building maintenance ordinance. Wiederhold will present to the Commissioners the first  
33 and second readings in April 2018. Meanwhile, the Commissioners can review and model the City  
34 of Clio’s ordinance after East Lansing.  
35  
36 **7. New Business**  
37 **A. Bikepath easement transfers to Vienna Township**  
38 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the Bikepath  
39 easement transfers to Vienna Township contingent on the review of the City Attorney for the sum  
40 of \$1.00.  
41 **Voice Vote**  
42 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**  
43 **Voting No: None**  
44 **Absent: Williams**  
45 **Motion Carried**  
46  
47 **B. DDA Annual Report**  
48 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to accept the DDA Annual  
49 Report as presented  
50 **Voice Vote**

1 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**

2 **Voting No: None**

3 **Absent: Williams**

4 **Motion Carried**

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6 **C. Property Updates – Otis Stout**

7 Stout reported on 127 W. Vienna being available to close on the property by warranty deed.  
8 Additionally, 306 S. Mill Street will require a quit claim deed along with three separate full  
9 publications.

10  
11 **D. Special Assessment discussion**

12 Eric Wiederhold recommended consideration of an assessment pursuant to the Police and Fire  
13 Protection, Act 33 of 1951 to provide relief to the City's General Fund. The City continues to  
14 work together to implement cuts and impose controls on City expenditures. For that reason, Eric  
15 requests consideration of an assessment pursuant to the Police and Fire Protection, Act 33 of 1951  
16 to provide relief to the City's General Fund to address the City's operational and capital  
17 maintenance needs. See Following example:

18 **PROPERTY TAXES:**

19 Prior to the great recession (FY 2007/08), the levy of 1 mill generated \$45,728 in real property  
20 taxes based on taxable value of \$45,728,107. Today (FY 2017/18), the levy of 1 mill  
21 generates \$38,027 in real property taxes based on taxable value of \$38,027,382 for a reduction  
22 of 16.84% per mill.

23 Property tax receipts in constant dollars have recently stabilized, but remain \$93,129, or  
24 12.05%, less than FY 2007/08 receipts.

25  
26 **E. Pension contribution – Defined Benefit Plan Adoption Agreement**

27 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the Employee  
28 Pension contribution from 3.6% to 5.02% – July 1, 2018 Defined Benefit Plan Adoption  
29 Agreement

30 **Voice Vote**

31 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**

32 **Voting No: None**

33 **Absent: Williams**

34 **Motion Carried**

35  
36 **F. Early Debt Retirement – Major Road Fund**

37 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the Intent and  
38 Early Debt Retirement – Major Road Fund

39 **Voice Vote**

40 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**

41 **Voting No: None**

42 **Absent: Williams**

43 **Motion Carried**

44  
45 **G. Early Debt Retirement – Sanitary Sewer and Water Fund**

46 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the Intent and  
47 Early Debt Retirement – Sanitary Sewer and Water Fund

48 **Voice Vote**

1 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**

2 **Voting No: None**

3 **Absent: Williams**

4 **Motion Carried**

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6 **H. Clio Clock Park**

7 The Clio volunteer organization community is considering a Bernie Borden memorial at Clio  
8 Clock Park.

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10 **8. Staff Reports**

11 **City Administrator** – Wiederhold had no further report.

12 **City Attorney** – no court activity

13 **Chief of Police** –Chief Rick Witham reported that Eric Rogers will resign. Officer Jonathon  
14 Sanborn will take on the additional part time hours.

15 **Treasurer** – no report.

16 **City Engineer**- no report.

17 **DPS Superintendent**- Arnold spoke to the Commissioners about Emterra trash pickup being not  
18 acceptable. Also, he is trying to stay on top of the potholes. It has been difficult with all the rain.

19 Brown is talking with MDOT Representative, Ponce Esparza about guardrail recycling. Brown  
20 requested city identification badges for the workers. This will help the public identify city

21 workers.

22 **Clerk** – Kingston will be attending the MAMC (Michigan Association of Municipal Clerks)  
23 Master Academy March 20 through the 22<sup>nd</sup> at CMU, Mount Pleasant, MI

24  
25 **9. Commissioner comments/Committee reports**

26 **Commissioner Fejedelem**- would like to review Master's invoice and have discussion with  
27 Stacy Master's after the meeting is adjourned.

28 **Commissioner Mosher** – Water and Waste and Metro Alliance meeting this week.

29 **Commissioner Smith** – none

30 **Mayor Pro Tem Vance** – Planning Commission will meet Thursday for online MSU- Citizen  
31 Planner training. Fire Authority passed their budget. Community Council meets next week.

32 **Commissioner Garcia** – none

33 **Commissioner Williams** –absent

34 **Mayor Bare** – Gleaner's dinner is being hosted next Thursday evening. Common Ground talked  
35 about school starting before Labor Day holiday weekend. Lion's Club is hosting an Easter Egg  
36 Hunt Saturday, March 31st at 10:00 a.m.

37  
38 **10. Excuse Absent Members – Commissioner D.J Williams**

39 **Motion by Commissioner Vance, second by Commissioner Fejedelem** to excuse  
40 Commissioner D.J. Williams from the March 19, 2018 Commission meeting

41 **Voice Vote**

42 **Voting Yes: Mosher, Garcia, Fejedelem, Smith, Vance, Bare**

43 **Voting No: None**

44 **Absent: Williams**

45 **Motion Carried**

1 **11. Mayor Bare adjourned the meeting at 8:25 p.m.**

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Bonnie Bare, Mayor

Date

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Linda Kingston, City Clerk

Date