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CITY OF CLIO
Regular Commission Meeting
Monday, December 3, 2018
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Duane Mosher
Commissioner David Fejedelem
Commissioner Reuben Garcia
Commissioner DJ Williams
Commissioner Robert Smith
Mayor Pro Tem Doug Vance
Mayor Bonnie Bare

Staff Present:

City Administrator, Eric Wiederhold
City Clerk, Linda Kingston
Police Chief, Rick Witham
City Treasurer, Donald Dowell
DPS Superintendent, Arnold Brown
City Attorney, Otis Stout
Rowe Engineer, Dean Oparka

ABSENT: none

2. A. Public Comment

1) **Danielle Dickson, 6194 Barnes Rd, Millington** – founding member of the Genesee Foster Closet, Danielle introduced a history of the non-profit organization and her experience with foster children and time in Clio. Dickson would like to see the city work with her to open the doors as soon as possible since this is a busy time of the year for foster children. Dickson was made aware of several code enforcement issues when the 104 Washington Street property was purchased 30 days ago, and would like City Administrator, Eric Wiederhold to inspect the property. Wiederhold explained to the Commissioners that it has been a busy week and he believes the code enforcement issues have not been completed. Furthermore, additional inspections after the initial inspection would be an additional cost.

2) **Karol Barber, 500 Clarion Street, Clio** – resident supports the Genesee County Foster Closet and is currently volunteering for the organization. Barber is happy to see them in the City of Clio.

3. Approval of Agenda

Motion by Commissioner Smith, second by Mayor Pro Tem Vance to approve the agenda adding E). Foster Closet discussion under New Business

Voice Vote

Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare

Voting No: None

Absent: None

Motion Carried

4. Approval of Minutes

Motion by Commissioner Mosher, second by Commissioner Garcia to approve the November 19, 2018 regular Commission meeting minutes

Voice Vote

1 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

2 **Voting No: None**

3 **Absent: None**

4 **Motion Carried**

5
6 **5. Approval of Bills**

7 **a. Motion by Commissioner Fejedelem, second by Commissioner Garcia** to approve the bills in
8 the amount of \$118,898.17

9 **Roll Call**

10 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

11 **Voting No: None**

12 **Absent: None**

13 **Motion Carried**

14
15 **b. Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve the USDA
16 bills in the amount of \$48,586.75

17 **Roll Call**

18 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

19 **Voting No: None**

20 **Absent: None**

21 **Motion Carried**

22
23 **Unfinished Business**

24 **A. Key Policy**

25 City Administrator, Eric Wiederhold invited additional discussion regarding the draft key policy
26 with the Commissioners. Several Commissioners questioned the deposit in perpetuity, and would
27 rather see a replacement cost in place. They agreed that the draft policy should be implemented to
28 eliminate the potential for lost keys, duplicate keys, vandalism, and theft. This policy will give
29 the city and key holders accountability. Wiederhold received the Commissioners feedback and
30 will reflect the changes in the policy.

31
32 **7. New Business**

33 **A. Resolution 18-50 approving DDA appointment – Julie Parks**

34 **Motion by Commissioner Mosher, second by Commissioner Garcia** to approve Resolution 18-
35 50 approving DDA appointment – Julie Parks

36 **Voice Vote**

37 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

38 **Voting No: None**

39 **Absent: None**

40 **Motion Carried**

41
42 **B. Fee Schedule amendment – meter test/data download - \$40**

43 **Motion by Commissioner Smith, second by Commissioner Mosher** to approve the Fee
44 Schedule amendment – meter test/data download - \$40

45 **Voice Vote**

46 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

47 **Voting No: None**

48 **Absent: None**

49 **Motion Carried**

1
2 **C. Clio Historical Association utility bill credit request \$20.32**

3 **Motion by Mayor Bare, second by Commissioner Mosher** to approve the Clio Historical
4 Association utility bill credit request \$20.32

5 **Voice Vote**

6 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

7 **Voting No: None**

8 **Absent: None**

9 **Motion Carried**

10
11 **D. Amphitheater 2019 individual \$7 ticket and \$30 season pass increase**

12 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the
13 Amphitheater 2019 individual ticket increase to \$7 and season pass to \$30

14 **Voice Vote**

15 **Voting Yes: Mosher, Fejedelem, Garcia, Williams, Smith, Vance, Bare**

16 **Voting No: None**

17 **Absent: None**

18 **Motion Carried**

19
20 **E. Genesee County Foster Closet**

21 Discussed Foster Closet outstanding code enforcement issues. Dickson explained her issues with
22 the recently purchased 104 Washington Street and the code enforcement issues that went with the
23 property. Dickson explained to the Commission that time is of the essence, and there is an
24 immediate need for the organization to open the doors. Mayor Bare reminded Dickson that she had
25 a conversion with her a month ago to complete the outstanding issues, and that the city ordinance
26 will not allow the Commissioners to turn a blind-eye to this property. City Administrator, Eric
27 Wiederhold had several conversations communicating the issues to Dickson months before the
28 property had been purchased. It is the Commissioner's responsibility to enforce the ordinances,
29 and maintain safety in the city; this parcel is no exception. Wiederhold reminded the applicant that
30 there is a twenty-dollar application fee that they neglected to collect the day of the application and
31 must be paid before further review. All of the Commissioners relayed their continued support for
32 Genesee County Foster Closet and are excited to have the organization in the City. They urged
33 Ms. Dickson to get the building code issues completed as soon as possible, so the organization can
34 open the doors. Mayor Bare told Dixon that she is looking forward to attending the ribbon-cutting!

35
36 **8. Staff Reports**

37 **City Administrator** – Wiederhold reported on the 205 E. Vienna Street broken galvanized water
38 service line. The resident was happy with Glaeser Dawes quick repair, cost, and installation of
39 new copper service line and shut off box. Wiederhold also reported that he attended a Trailhead
40 restroom project meeting that was held with Fleis and VandenBrink Engineer and Project
41 Manager, Rick Stout, Mayor Bare, DPS Superintendent, Arnold Brown, and Mayor Pro Tem
42 Vance this past Friday, November 30th. Eric explained that the parking would increase to 35
43 spaces, direct-walk parking area and there would be a rain garden installed. The estimated cost
44 would be \$160,000.00 and should consider utilizing monies from the Settlement fund. This would
45 be a perfect project for the betterment of the community and that is exactly what the Settlement
46 fund was designated for. Finally, Wiederhold addressed the 104 Washington Street property code
47 enforcement issues and during busy times it is difficult to conduct commercial reviews. The
48 Commissioners agreed that he should pass the responsibility to another certified commercial

1 building inspector, removing himself from the responsibility and the repercussions of conducting
2 commercial reviews.

3 **City Attorney** –Stout has been working on the language for the charter amendments. Having
4 trouble wording the third city charter amendment. It has been a pleasure working with City
5 Administrator, Eric Wiederhold. Stout suggested scheduling a City Charter review meeting in
6 January. No court cases until January 3, 2019.

7 **City Treasurer**- busy working with bank conversions and BS&A software conversion.

8 **Chief of Police** – Chief Rick Witham reported that he has hired two part-time officers, Alex
9 Garcia and Leonard Jaskulka that will begin next week. Additionally, he had one crossing guard
10 resign and has hired another to replace. They will be all set for Candle Lite Nite this Friday.
11 Witham will check if the Explorers can help with putting out the luminaires.

12 **City Engineer**- the watermain project is wrapping up. Oparka is checking on additional
13 engineering bills for USDA grant submission.

14 **DPS Superintendent**- will have Big Red in the parade this Friday. Brown reported on the
15 downtown holiday lighting issues and connectors being replaced. Brown received the copper lead
16 results back from the DEQ and will send result notification to the participants. Brown reviewed
17 the snow removal priority list and reminded the Commissioners that there are only three people
18 working in the department and cannot remove all the snow immediately.

19 **Clerk** – Kingston reported that she has been busy with the BS&A conversion, new hires, end of
20 the year reports and audit adjustments. Kingston reminded the Commissioners of the Christmas
21 Party December 19th at noon. There are six Christmas family need tickets still available.

22
23 *D.J. Williams left the Commission meeting at 7:23 p.m.*
24

25 **9. Commissioner comments/Committee reports**

26 **Commissioner Fejedelem**- attended an MML (Michigan Municipal League) educational course
27 that is intended for newly elected officials. This training consists of core topics that will help
28 educate first-time elected officials, as well as seasoned officials, on the basic functions they will
29 need to know in their roles as public leaders. Topics include: introduction to League services; an
30 overview of basic local government; roles and responsibilities of elected officials; Open Meetings
31 Act (OMA); Freedom of Information Act (FOIA); lobbying 101; and a panel discussion with
32 seasoned elected officials. Fejedelem reported that MML warned about the dangers of social
33 media and the potential of violating the OMA while emailing officials in a group text as opposed
34 to setting a blind copy. Fejedelem was very appreciative of the surveys that were initialed by City
35 Administrator, Eric Wiederhold and conducted through Facebook application. He reviewed the
36 survey results with Commissioners and discussed future trends.

37 **Commissioner Mosher** – surprised that there are still six Christmas family need tickets needing
38 to be filled. In reviewing the recent surveys, it is evident that the city is in need of younger
39 volunteers. Mosher appreciates the survey being put together; it really helps Commissioners with
40 future projects and insight.

41 **Commissioner Smith** – Amphitheater 2019 individual \$7 ticket and \$30 season pass increase
42 will help to guarantee that the Amphitheater will make money.

43 **Mayor Pro Tem Vance** – they are all set for Candle Lite Nite, Friday December 7, 2018.

44 **Commissioner Garcia** –thanked everyone that assisted with the Clock Tower park decorations.

45 **Commissioner Williams** – reported the observation of our American flags should be flown at
46 half-staff for 30 days to honor the memory of former President George H.W. Bush, and asked
47 why our City of Clio American flag is being flown at full staff. Williams reminded that the city
48 represents government, and he feels the disregard is disrespectful. If the flagpole is broken, it

1 needs to be repaired as soon as possible. Additionally, Williams reported that the Clio Area Fire
2 department will host their Annual Christmas Pancake Breakfast, Old News Boys Flint newspaper
3 sales, and Santa will arrive December 15, 2018, from 9 am to 2:00 pm. The Fire Departments
4 Christmas Party is scheduled for December 9, 2018, where firefighters will gather with their
5 families and friends to celebrate the holiday season. Driver Alex Crompton was named the CAFD
6 Firefighter of the Year & Battalion Chief Jim Bronson was named CAFD Officer of the Year.

7 **Mayor Bare** – reported that Small Cities meeting is December 5, 2018 at 6pm, hosted by the
8 City of Clio this month. This event will be hosted at Brough’s Bakery and wants the City
9 Commissioners to be in attendance.

10 Thank you to all for the Christmas tree decorating help, especially Megan from the Herald, great
11 job. Bare reported that they are ready and excited for the Candle Lite Nite this Friday, December
12 7th, the parade will be fun. Looking forward to “Big Red” being in the parade!

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14 **10. Excuse Absent Members – None**

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16 **11. Mayor Bare adjourned the meeting at 8:07 p.m.**

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Bonnie Bare, Mayor	Date	Linda Kingston, Clerk	Date
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