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**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, October 21, 2019**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner Duane Mosher  
Commissioner David Fejedelem  
Commissioner D.J. Williams  
Commissioner Robert Smith  
Mayor Pro Tem Doug Vance  
Mayor Bonnie Bare  
Vacant

**Staff Present:**

City Administrator, Eric Wiederhold  
City Clerk, Linda Kingston  
Interim Police Chief, Sam Urbina  
City Treasurer, Donald Dowell,  
DPS Superintendent, Arnold Brown  
City Attorney, Otis Stout  
City Engineer, Dean Oparka

**ABSENT: none**

**2. A. Public Comment – none**

**3. Approval of Agenda**

**Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve the agenda as presented

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

**4. Approval of Minutes**

**a. Motion by Commissioner Mosher, second by Commissioner Williams** to approve the October 7, 2019 Regular Commission meeting minutes

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

**b. Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve the October 16, 2019 Special Commission meeting minutes

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

1 **5. Approval of Bills**

2 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the bills in the  
3 amount of \$64,806.83

4 **Roll Call**

5 **Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

6 **Voting No: None**

7 **Absent: None**

8 **Motion Carried**

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10 **6. Unfinished Business**

11 **A. Water Loss**

12 City Administrator, Eric Wiederhold reviewed water loss percentages with Commissioners.  
13 Wiederhold is soliciting a quote from Aqua Line Leak Detection, recommended by Rowe  
14 Engineering. They may not be able to schedule until the Spring of 2020.

15  
16 **B. An Ordinance amending and revising Article 3 General Provisions, §3.02 Building  
17 Regulations, by adding (H) of the City of Clio Zoning Ordinance-definition**

18 The City Commissioners discussed some of the outstanding concerns with the temporary structure  
19 proposed ordinance. They felt that if a structure is failing or appears to be blight, that it should be  
20 covered by the property maintenance code; the city already has in place an enforcement code to  
21 address this issue. It was the consensus that they would like a longer time (180 days within 365  
22 days/12-month calendar cycle) for those who erect a temporary structure, if the ordinance is  
23 required. The Commissioners made it clear that they do not want any permit process in place for a  
24 resident to erect a temporary structure. City Administrator, Eric Wiederhold said he would send it  
25 back to the Planning Commission for a third time and hold a public hearing with the proposed  
26 changes.

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28 **7. New Business**

29 **A. 1<sup>st</sup> quarter investment report**

30 The 1<sup>st</sup> quarter investment report was reviewed and accepted

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32 **B. 1<sup>st</sup> quarter variance report**

33 The 1<sup>st</sup> quarter variance report was reviewed and accepted

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35 **C. Resolution 19-49 1<sup>st</sup> quarter budget amendment**

36 **Motion by Commissioner Mosher, second by Commissioner Williams** to approve Resolution  
37 19-49 1<sup>st</sup> quarter budget amendment

38 **Voice Vote**

39 **Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

40 **Voting No: None**

41 **Absent: None**

42 **Motion Carried**

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44 **D. Resolution 19-50 1<sup>st</sup> quarter budget amendment for Administrative staff**

45 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve Resolution  
46 19-50 1<sup>st</sup> quarter budget amendment for Administrative staff

47 **Voice Vote**

48 **Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

49 **Voting No: None**

50 **Absent: None**

1 **Motion Carried**

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3 **E. Administrative Consent Order -EGLE - \$4000.00 violation fine**

4 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve paying the  
5 Administrative Consent Order -EGLE - \$4000.00 violation fine

6 **Roll Call**

7 **Voting Yes: Mosher, Fejedelem, Williams, Smith, Vance, Bare**

8 **Voting No: None**

9 **Absent: None**

10 **Motion Carried**

- 11  
12 **8. City Administrator** – will send out invitation letters to newly elected Commissioners after the  
13 November election to attend Newly Elected Officials training through MML. This newly elected  
14 officials training consists of core topics that will help educate first-time elected officials, as well  
15 as seasoned officials, on the basic functions they will need to know in their roles as public  
16 leaders. Topics include: introduction to League services; an overview of basic local government;  
17 roles and responsibilities of elected officials; Open Meetings Act (OMA); Freedom of  
18 Information Act (FOIA); and a panel discussion with seasoned elected officials. These sessions  
19 will be held at several locations.

20 **City Attorney** – court later this week, nothing to report at present.

21 **City Treasurer-** reported that the BS&A software conversion has thrown off his accounts  
22 payable reports and will be noted by the auditors in their 2018-2019 FY CAFR report to the  
23 Commission. He will have a BS&A utility billing representative come out tomorrow and try to  
24 look for the inconsistencies and reason why the discrepancy with the totals.

25 **Chief of Police** – Interim Chief Sam Urbina was thanked for attending meeting while in his  
26 temporary position.

27 **City Engineer-** watermain on Darrow Street is wrapping up with testing and disinfecting of the  
28 pipe. Dawes still has a punch list that needs completion.

29 **DPS Superintendent-** hired a Maintainer that should start in two weeks, November 4, 2019.  
30 Hoping to hire another before the snow flies.

31 **City Clerk** – Kingston reminded the Commission that the next Commission meeting will be  
32 November 4, 2019 at 5:00 pm, not the 6:00 pm normal time. Additionally, the City election will  
33 be held the following day, November 5, 2019. The absentee ballots have been coming in slowly.

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35 **9. Commissioner comments/Committee reports**

36 **Commissioner Fejedelem-** thank you to the Parks & Rec for hosting the Zombie Walk & Trunk  
37 or Treat, great time. Mayor Pro Tem Vance for all his spooky efforts and commitment to the  
38 community. Also, thank you for the Facebook articles.

39 **Commissioner Mosher** – it was a lot of fun being Batman at the Zombie Walk, the Joker was the  
40 best. Mosher thanked Commissioner Bob Smith for his dedication and many years of service to  
41 the city. Additionally, Mosher attended Water & Waste, not much to report. The state is changing  
42 their testing requirements and the reporting will become stricter. He did not attend Metro  
43 Alliance because of a conflict. Nothing much on the agenda.

44 **Commissioner Smith** – would like to continue to serve on the Amphitheater board. Smith  
45 reported that his term is coming to an end, he has served the community for thirty years.

46 **Mayor Pro Tem Vance** – next Planning Commission they will discuss on-site APA training to  
47 be scheduled early next year and the recommendations for the temporary structure ordinance and  
48 public hearing. The Zombie Walk and Trunk or Treat was a great success. Veteran's walk is set  
49 to go on November 11, 2019. Amphitheater received a nice surprise from Tacoma Productions of  
50 \$5000.00 donation. Candle Lite Nite will be December 6, 2019.

