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**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, December 2, 2019**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner Duane Mosher  
Commissioner David Fejedelem  
Commissioner D.J. Williams  
Commissioner A.J. Girard  
Commissioner Cynthia Promenchenkel  
Mayor Pro Tem Doug Vance  
Mayor Bonnie Bare

**Staff Present:**

City Administrator, Eric Wiederhold  
City Clerk, Linda Kingston  
Police Chief, Jamie Zecman  
City Treasurer, Donald Dowell  
DPS Superintendent, Arnold Brown  
City Attorney, Otis Stout  
City Engineer, Samantha Kayala

**ABSENT:** none

**2. A. Public Comment – none**

**3. Approval of Agenda**

**Motion by Commissioner Mosher, second by Commissioner Promenchenkel** to approve the agenda as presented

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Girard, Promenchenkel, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

**4. Approval of Minutes**

**Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve the November 18, 2019 Regular Commission meeting minutes

**Voice Vote**

**Voting Yes: Mosher, Fejedelem, Williams, Girard, Promenchenkel, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

**5. Approval of Bills**

**Motion by Mayor Pro Tem Vance, second by Commissioner Fejedelem** to approve the bills in the amount of \$86,025.69

**Roll Call**

**Voting Yes: Mosher, Fejedelem, Williams, Girard, Promenchenkel, Vance, Bare**

**Voting No: None**

**Absent: None**

**Motion Carried**

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2 **6. Unfinished Business - none**  
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4 **7. New Business**

5 **A. Resolution 19-51 first reading of an Ordinance amending and revising Article 2**  
6 **Definitions, §2.132 Temporary Buildings or Structures of the City of Clio Zoning Ordinance**  
7 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the  
8 Resolution 19-51 first reading of an Ordinance amending and revising Article 2 Definitions,  
9 §2.132 Temporary Buildings or Structures of the City of Clio Zoning Ordinance

10 **Roll Call**

11 **Voting Yes: Mosher, Fejedelem, Williams, Promenchenkel, Vance**

12 **Voting No: Girard, Bare**

13 **Absent: None**

14 **Motion Carried**  
15

16 **B. Resolution 19-52 first reading of an Ordinance amending and revising Article 3 General**  
17 **Provisions, §3.02 Building Regulations, by adding (H) (Temporary Structure) of the City of**  
18 **Clio Zoning Ordinance, striking section 3 from 3.02**

19 **Motion by Mayor Pro Tem Vance, second by Commissioner Girard** to approve Resolution 19-  
20 52 first reading of an Ordinance amending and revising Article 3 General Provisions, §3.02  
21 Building Regulations, by adding (H) (Temporary Structure) of the City of Clio Zoning Ordinance,  
22 striking section 3 from 3.02

23 **Roll Call**

24 **Voting Yes: Mosher, Fejedelem, Williams, Promenchenkel, Vance**

25 **Voting No: Girard, Bare**

26 **Absent: None**

27 **Motion Carried**  
28

29 **C. MERS Defined Contribution Plan Adoption Agreement – Chief – Resolution 19-53**

30 **Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve MERS  
31 Defined Contribution Plan Adoption Agreement – Chief - Resolution 19-53

32 **Voice Vote**

33 **Voting Yes: Mosher, Fejedelem, Williams, Girard, Promenchenkel, Vance, Bare**

34 **Voting No: None**

35 **Absent: None**

36 **Motion Carried**  
37

38 **D. Revised City of Clio Personnel Policies Draft**

39 City Administrator, Eric Wiederhold reviewed draft additions of the proposed City of Clio  
40 Personnel Policies with the Commissioners.

41 As presented, Section 2.10 is largely carried over from the City's current Policies, but it has more  
42 detail than may be necessary. Wiederhold suggested the following:

43 2.10 WORKING HOURS

44 (A) Regular work schedules for city department staff members ~~is as follows:~~ are set by the  
45 department head subject to the consent of the City Administrator.

46 (1) ~~City Hall staff and civilian City Police Department staff, if any, are expected to work from~~  
47 ~~8:00 a.m. to 4:30 p.m.~~

- 1 ~~(2) The City's Department of Public Service staff schedule is from 7:00 a.m. to 3:30 p.m.~~  
2 ~~(3) Effective June 30, 2019, the City's Police Department patrol officers will work a 12-hour shift~~  
3 ~~schedule for 84 hours of working time per pay period in a 336-hour work/payroll period.~~  
4 ~~(4) Remaining uniformed City Police Department staff are scheduled to work from 8:00 a.m. to~~  
5 ~~4:00 p.m.~~

6  
7 A second amendment to this draft is the inclusion of a provision for longevity bonuses for  
8 continuous years of service with the City.

9 Finally, a third amendment to this draft might be a "buy back" from the City or "sell back" from  
10 the employee of paid-time-off.

- 11  
12 **8. City Administrator** –Wiederhold reported that Mayor, Bonnie Bare, DPS Superintendent,  
13 Arnold Brown, Attorney, Otis Stout and himself met with Consumers Energy regarding the  
14 relocation of the electrical line to the Amphitheater. Consumers Energy quoted a line-relocation  
15 price of \$20,000.00. Wiederhold does not see why they cannot hire the job done themselves.  
16 **City Attorney** – everything is good, court date is December 13, 2019. Clio Historical Society  
17 created a thirty-minute pictorial movie, which will be running during Candle Lite Nite.  
18 **City Treasurer**- no report  
19 **Chief of Police** – planning for Candle Lite Nite coverage. Chief will host a CPR class for the  
20 officers, Wednesday, December 18, 2019. Zecman is looking into updating the taser policy as  
21 well as provide training and equipping officers with Narcan or naloxone. Naloxone is a  
22 medication designed to rapidly reverse opioid overdose.  
23 **City Engineer**- no report  
24 **DPS Superintendent**- came in this past weekend to plow snow. Nightcap owner was upset about  
25 who is responsible for plowing the city parking lot. Aqua-line (water-leak detection company)  
26 found several significant leaks. The largest (40% water loss) is located on W. Johnson, some  
27 smaller leaks were found in residential service lines. Brown reported that the city needs a grinder  
28 pump on Smith Street. He continues to find mop heads and other obstructing debris that clogs the  
29 pump. Brown will bring estimates for grinder pumps to next meeting.  
30 **City Clerk** –tomorrow Kingston and Deputy Myers will be heading to Frankenmuth, for  
31 Secretary of State – Election Bureau pilot program for RLA (Risk Limiting Audit) which may be  
32 implemented for the State of Michigan as a post-election auditing tool. John Neelands called to  
33 remind Commissioners to take part in the Santa Parade.

34  
35 **9. Commissioner comments/Committee reports**

36 **Commissioner Fejedelem**- Candle Lite Nite will host "Best Decorations" contest using  
37 Community Council Facebook. Please vote.

38 **Commissioner Mosher** –no report

39 **Commissioner Promenchenkel** – reposted that the seniors at the Senior Center were very  
40 pleased with the Clock Tower, it looks amazing and thank you to the volunteers.

41 **Mayor Pro Tem Vance** – Candle Lite Nite is this Friday, December 6<sup>th</sup>, from 6-8 pm,  
42 everybody come out and enjoy the event.

43 **Commissioner Girard** – no report

44 **Commissioner Williams** – invited all to the Pancake Breakfast with Santa, Saturday, December  
45 14<sup>th</sup>. Williams passed out Pancake Breakfast with Santa fliers. Fire department had a slow  
46 November, but a busy start to December.

1 **Mayor Bare** – thank you everyone that came out last Saturday to help decorate the Christmas  
2 tree, it was a lot of fun. Mayor Bare invited all Commissioners to come out and walk in the  
3 parade during Candle Lite Nite. They will meet at Rogers Lodge Drive at 6pm.  
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5 **10. Excuse Absent Members – None**

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7 **11. Mayor Bare adjourned the meeting at 7:20 p.m.**  
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12 \_\_\_\_\_  
13 Bonnie Bare, Mayor

Date

\_\_\_\_\_  
Linda Kingston, Clerk

Date