

CITY OF CLIO
Regular Commission Meeting
Monday, February 3, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Bare at 6:00 p.m.

ROLL CALL:

Commission Members Present:

Commissioner Cynthia Promenchenkel
Commissioner David Fejedelem
Commissioner A.J. Girard
Commissioner Duane Mosher
Commissioner D.J. Williams
Mayor Pro Tem Vance
Mayor Bonnie Bare

Staff Present:

City Administrator, Eric Wiederhold
City Clerk, Linda Kingston
Police Chief, Jamie Zecman
City Treasurer, Donald Dowell
City Attorney, Otis Stout
DPS Superintendent, Arnold Brown
City Engineer, Samantha Kayala

ABSENT: none

2. Public Comment – none

3. Approval of Agenda

Motion by Commissioner Mosher, second by Mayor Pro Tem Vance to approve the agenda as presented

Voice Vote

Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare

Voting No: None

Absent: None

Motion Carried

4. Approval of Minutes

Motion by Commissioner Promenchenkel, second by Commissioner Girard to approve the January 21, 2020 Regular Commission meeting minutes, to include Clerk's attendance correction of DPS Superintendent, Arnold Brown as being present

Voice Vote

Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare

Voting No: None

Absent: None

Motion Carried

5. Approval of Bills

Motion by Commissioner Girard, second Commissioner Fejedelem to approve the bills in the amount of \$89,026.29

Roll Call

Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare

Voting No: None

Absent: None

Motion Carried

1
2 **6. Unfinished Business**

3 **A. Water loss discussion**

4 City Administrator, Eric Wiederhold reported that the City's December 2019 read was late in
5 receipt, and it may be a higher than the previous years.

6 Notices to repair service line leaks were mailed January 30, 2020; December 5, 2019; and
7 November 22, 2019 to the owners of 409 Butler Street and 209 New Street, pursuant to
8 *Clio City Code*, Section 80.103 (D) (see snip, below):

(D) The corporation stop, the service pipe from the main to the service stop, the service stop and the stop box will be provided in place and maintained by the Water Department after payment of the fee charged for a water permit as provided in this section. The service pipe from the service stop to the building on private property shall be installed by a licensed contractor and properly maintained by the owner. The owner shall keep the stop box free from dirt, stones, or other substances that will prevent access to the service stop.

9
10 Similar Notice was mailed December 5, 2019 and November 22, 2019 to the owner of 125
11 Sheldon Avenue who has maintained regular contact. The owner of this property recently
12 informed me that his homeowners' insurance will be picking-up the cost of the necessary repairs
13 to be completed by Action Plumbing & Heating.

14
15 **B. Concrete Structures disposal discussion**

16 a).Ray Short inquired about acquiring the concrete structures located along Railway Street. Mr.
17 Short informed City Administrator, Eric Wiederhold that he has a project outside of the City
18 where these structures might be of use.

19
20 **B. Concrete Structures disposal**

21 b). **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve the sale of
22 three concrete structures for the sum of one-dollar from Mr. Ray Short, providing that they leave
23 city limits.

24 **Voice Vote**

25 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

26 **Voting No: None**

27 **Absent: None**

28 **Motion Carried**

29
30 **7. New Business**

31 **A. Schedule public hearing for MNRTF grant, March 2, 2020 - 6:00 pm**

32 **Motion by Commissioner Promenchenkel, second by Commissioner Girard** to approve
33 scheduling a public hearing for MNRTF grant, March 2, 2020 - 6:00 pm

34 **Voice Vote**

35 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

36 **Voting No: None**

37 **Absent: None**

38 **Motion Carried**

39
40 **B. Amphitheater 2020 concert program/trifold/season pass bid - Craig Media for \$2279.00**

41 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve Amphitheater
42 2020 concert program/trifold/season pass bid award to Craig Media for \$2279.00

43 **Roll Call**

44 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

45 **Voting No: None**

1 **Absent: None**
2 **Motion Carried**

3
4 **C. ABC12 advertising proposal - Clio Amphitheater 2020 concert season**

5 **Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve ABC12
6 advertising proposal - Clio Amphitheater 2020 concert season for \$5000.00

7 **Roll Call**

8 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

9 **Voting No: None**

10 **Absent: None**

11 **Motion Carried**

12
13 **D. Special Event application – Veterans Freedom Run – May 23, 2020**

14 **Motion by Mayor Pro Tem Vance, second by Commissioner Mosher** to approve Special Event
15 application – Veterans Freedom Run – May 23, 2020 pending proof of insurance and city
16 reimbursement agreement

17 **Voice Vote**

18 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

19 **Voting No: None**

20 **Absent: None**

21 **Motion Carried**

22
23 **E. Special Event application – Clio Can Do Run – June 20, 2020**

24 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve Special Event
25 application – Clio Can Do Run – June 20, 2020 pending proof of insurance and city
26 reimbursement agreement

27 **Voice Vote**

28 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

29 **Voting No: None**

30 **Absent: None**

31 **Motion Carried**

32
33 **F. Election Commission appointment**

34 **Motion by Mayor Bare** to approve the appointment of Mayor Pro Tem Vance to the Election
35 Commission

36 **Voice Vote**

37 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

38 **Voting No: None**

39 **Absent: None**

40 **Motion Carried**

41
42 **G. Election Commission alternate appointment**

43 **Motion by Mayor Bare** to approve the appointment of Commissioner Mosher as an alternate to
44 the Election Commission

45 **Voice Vote**

46 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Williams, Vance, Bare**

47 **Voting No: None**

48 **Absent: None**

49 **Motion Carried**

1 **H. Police Department - full-time officer addition discussion**

2 City Administrator Eric Wiederhold and Police Chief Jamie Zecman discussed the need for
3 another full-time police officer. The Commission is asked to consider the addition of a fourth
4 full-time police officer.

5 The addition of a fourth full-time police officer will add stability to the Police Department’s
6 schedule with two officers assigned to one of two 12-hour shifts with part-time police officers
7 used to cover paid-time-off. The obvious trade-off is the associated added cost which will need
8 to be absorbed largely within the General Fund.

9
10 **8. City Administrator** –Wiederhold reported on the court ruling regarding publication of ordinance
11 summaries. The judge is wanting more description in the summaries.

12 **City Attorney** – Stout agreed with Wiederhold regarding how the judge’s request for the City to
13 rework their ordinances, he would like to see more detail in the ordinance summary publications.

14 **City Treasurer-** Dowell will be investing in a 10-month bank CD. Not certain about the amount
15 yet, will let the Commission know next meeting.

16 **Chief of Police** – Zecman reported that the department has started “Hope not Handcuffs”
17 program. Will have the department trained to administer Narcan.

18 **City Engineer-** none

19 **DPS Superintendent-** none

20 **City Clerk** –this may be a good time to include a link within the ordinance summary publication
21 to view the ordinance in its entirety. It would be great to publish the whole ordinance; however,
22 this is not the standard in the industry. Received test ballots, programs, and AV ballots last
23 Friday. Kingston completed preliminary test with no issues. The ballots are prepared, processed
24 and ready to mail as soon as the new state mandated envelopes arrive.

25
26 **9. Commissioner comments/Committee reports**

27 **Commissioner Fejedelem-** appreciates Treasurer Don Dowell checking out investment rates and
28 banks.

29 **Commissioner Mosher** – no report

30 **Commissioner Promenchenkel** – no report

31 **Mayor Pro Tem Vance** – no report

32 **Commissioner Girard** – no report

33 **Commissioner Williams** – attended Veteran’s Park meeting on January 8th; reminded all to be
34 cognizant of emergency vehicles. Told everyone about an officer being hit on I-75.

35 **Mayor Bare** – reported that Small Cities meeting will be hosted this month at Don Felipe’s and
36 all are invited. Bare would like for the whole Commission to attend.

37
38 **10. Excuse Absent Members – none**

39
40 **11. Mayor Bare adjourned the meeting at 6:53 p.m.**

41
42
43
44
45 _____
Bonnie Bare, Mayor

_____ Date

_____ Linda Kingston, Clerk

_____ Date