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CITY OF CLIO
Regular Commission Meeting
Monday, May 4, 2020
5:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Bare at 5:04 p.m.
A Zoom Conferencing Video Meeting due to the COVID-19 virus State of Emergency

ROLL CALL:

Commission Members Present:

Commissioner Cynthia Promenchenkel
Commissioner David Fejedelem
Commissioner A.J. Girard
Commissioner Duane Mosher
Mayor Pro Tem Doug Vance
Mayor Bonnie Bare

Staff Present:

City Administrator, Eric Wiederhold
City Clerk Linda Kingston
City Treasurer, Donald Dowell
City Attorney, Otis Stout
Police Chief, Jamie Zecman

ABSENT: Commissioner D.J. Williams, DPS Superintendent, Arnold Brown and City Engineer, Dean Oparka

2. Public Comment – none

Public Hearing – FY 2020/21 Budget

Motion by Mayor Bare to open the public hearing at 5:06 pm

City Administrator Eric Wiederhold reviewed the Commission with the fiscal year 2020/2021 Draft Budget. Highlights of this proposed budget include:

- Anticipate reductions in state shared revenue (General Fund) and gas taxes (Major Street Fund and Local Street Fund);
- Prepared for further reductions by limiting expenditures;
- Maintain current operations (no new programs or staffing); and
- Personnel expenditures – the City will adhere to its collective bargaining obligations and provide a 3% wage/ salary increase for non-represented full-time employees
- Grant supported (none)
- financing is shared between two or more funds; and serve more than one operational purpose.
- Capital (or Major) Expenditures:
 - redesign of the City’s website (\$20,000 split between General Fund, 50%; Sewer Fund, 25%; and Water Fund, 25%);
 - Department of Public Service yard engineering (\$30,000 split between General Fund, 20%; Major Street Fund, 20%; Local Street Fund, 20%; Sewer Fund, 20%; and Water Fund, 20%) with construction to be included in the proposed budget for the fiscal year ending June 30, 2022 (FY 22);
 - Demolition of 709 New Street (\$12,000 split between General Fund, 33.33%; Sewer Fund, 33.33%; and Water Fund, 33.33%); and

- 1 • Installation of security cameras at the Clio City Hall/ Police Department (100% General
2 Fund)
3

4 Carry over:
5

- 6 • Clio City Park Trailhead and restroom project a Michigan Natural Resource Fund supported
7 project will likely carry into the FY 21; and
8 • Deferred purchase of a replacement vehicle for the City's Department of Public Service will
9 likely carry into the FY 21 (with an attempt to secure partial funding through the United
10 State Department of Agriculture – Rural Development).
11

12 Uncertainty:
13

- 14 ■ 2020 Summer Concert Series (Amphitheater Fund); and
15 ■ Sanitary Sewer Improvements (Sewer Fund – United State Department of Agriculture – Rural
16 Development dependent project)
17

18 Revenues
19

- 20 ■ The City's General Fund is financed, in part, with proceeds from the state sales tax (15% of
21 sales tax collected from the sales tax levied at a 4% rate, pursuant to the state constitution).
22 ■ The City's Major Street Fund and its Local Street Fund are financed, almost entirely, from
23 proceeds from the state gas tax.
24 ■ The City's Capital Fund is largely financed with proceeds from the Economic Vitality and
25 Incentive Program; a discretionary appropriation of the state legislature.
26

27 **Motion by Mayor Bare** to close the public hearing at 5:08 pm
28

29 **3. Approval of Agenda**

30 **Motion by Commissioner Girard, second by Commissioner Promenchenkel** to approve as
31 presented

32 **Voice Vote**

33 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

34 **Voting No: None**

35 **Absent: Williams**

36 **Motion Carried**
37

38 **4. Approval of Minutes**

39 **a. Motion by Mayor Pro Tem Vance, second by Commissioner Fejedelem** to approve the
40 April 20, 2020 Budget Workshop meeting minutes

41 **Voice Vote**

42 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

43 **Voting No: None**

44 **Absent: Williams**

45 **Motion Carried**
46

47 **b. Motion by Commissioner Promenchenkel, second by Commissioner Fejedelem** to approve
48 the April 20, 2020 Regular Commission meeting minutes

49 **Voice Vote**

1 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

2 **Voting No: None**

3 **Absent: Williams**

4 **Motion Carried**

5
6 **5. Approval of Bills**

7 **a. Motion by Mayor Pro Tem Vance, second Commissioner Mosher** to approve the bills in
8 the amount of \$135,323.28

9 **Roll Call**

10 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

11 **Voting No: None**

12 **Absent: Williams**

13 **Motion Carried**

14
15 **B. Motion by Commissioner Girard, second Commissioner Mosher** to approve the USDA
16 bills in the amount of \$10,466.69

17 **Roll Call**

18 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

19 **Voting No: None**

20 **Absent: Williams**

21 **Motion Carried**

22
23 **6. Unfinished Business**

24 **A. Special Event discussion**

25 Many events are cancelling or considering cancellation due to the COVID-19 Stay Home, Stay
26 Safe and Executive order. Place on the agenda for May 18, 2020 for consideration.

27
28 **7. New Business**

29 **A. Amphitheater - 2020 Summer Concert Series**

30 Place on the agenda for May 18, 2020 pending additional executive orders information and
31 consideration.

32
33 **B. 2021-2023 Community Development Block Grant (CDBG) Program**

34 **Motion by Commissioner Girard, second by Commissioner Mosher** to approve opting-out of
35 the 2021 - 2023 Community Development Block Grant (CDBG) Program

36 **Voice Vote**

37 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

38 **Voting No: None**

39 **Absent: Williams**

40 **Motion Carried**

41
42 **C. Resolution 20-19 authorizing the Mayor to sign the Consumers Energy Easement for**
43 **Electric Facilities**

44 **Motion by Mayor Pro Tem Vance, second by Commissioner Promenchenkel** to approve
45 Resolution 20-19 authorizing the Mayor to sign the Consumers Energy Easement for Electric
46 Facilities

47 **Voice Vote**

48 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

49 **Voting No: None**

1 **Absent: Williams**

2 **Motion Carried**

3
4 **D. Resolution 20-20 authorizing the Mayor to sign a Consumers Energy Construction Work**
5 **Agreement**

6 **Motion by Commissioner Mosher, second by Commissioner Fejedelem** to approve Resolution
7 20-20 authorizing the Mayor to sign a Consumers Energy Construction Work Agreement

8 **Roll Call**

9 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

10 **Voting No: None**

11 **Absent: Williams**

12 **Motion Carried**

13
14 **E. Resolution 20-21 authorizing the Mayor to sign an Agreement for Installation of Electric**
15 **Facilities (Refundable) with Consumers Energy - \$5830**

16 **Motion by Commissioner Fejedelem, second by Commissioner Girard** to approve Resolution
17 20-21 authorizing the Mayor to sign an Agreement for Installation of Electric Facilities
18 (Refundable) with Consumers Energy - \$5830

19 **Roll Call**

20 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

21 **Voting No: None**

22 **Absent: Williams**

23 **Motion Carried**

- 24
25 **8. City Administrator** –reported that there has been discussion on how to reopen City Hall, when
26 the EO allows. Phase in approach possibly. Eric is looking into an estimate for plexiglass for the
27 front desk. Has plenty of PPE for the time-being. Will update the Commission on remote
28 meetings, otherwise set to expire May 15, 2020, still need to comply with the 18-hour notice.

29 **City Attorney** – courts using Zoom currently, will not reopen for a while.

30 **City Treasurer-** will be on vacation for 3 weeks. Kelly will be working 20 hours a week to
31 receive utility bill payments, receipts and daily banking.

32 **Chief of Police** – Officer Hammon retired April 30, 2020. New PD Clerk, Michele is working
33 10:00 am to 2:00 pm Monday through Thursday. Officer Berry began April 23, 2020.

34 **City Engineer-** absent

35 **DPS Superintendent-** absent

36 **City Clerk** – May 5th mail-in Election has been convoluted. The Genesee County Election director
37 hosted a Zoom meeting for Clerks hosting a May 5th election. We reviewed AV process,
38 canvassing, PPE and election drop off procedure. Normally, we have 8% voter turnout for a small
39 election and it looks like we have 28% currently. Tomorrow the polling location will be open for
40 absentee voting from 7:00 am to 8:00 pm. We will run out to the parking lot and retrieve and issue
41 ballots and applications.

42
43 **9. Commissioner comments/Committee reports**

44 **Commissioner Fejedelem-** watched a MML YouTube video on reopening a municipality.
45 Phases, open spaces vs. plexiglass, encourage drop box, masks.

46 **Commissioner Mosher** – Metro hosted a virtual meeting, and made minor change to a project.

47 Called 911 to report a neighbor's fire this past Saturday. They extinguished the fire immediately,
48 without calling the Fire Department.

49 **Commissioner Promenchenkel** – no report

1 **Mayor Pro Tem Vance** – 4th of July Family Fun Day was cancelled. Clio Chamber also
2 cancelled Air Day.
3 **Commissioner Girard** – no report
4 **Commissioner Williams** – absent
5 **Mayor Bare** – Social media reporting that social distancing is not being observed at places like
6 Roadhouse, Nite-Cap and Joe’s Garage.
7

8 **10. Excuse Absent Members – Commissioner Williams**

9 **Motion by Commissioner Promenchenkel, second by Commissioner Fejedelem** to excuse
10 Commissioner Williams from the May 4, 2020 Commission meeting

11 **Voice Vote**

12 **Voting Yes: Fejedelem, Mosher, Girard, Promenchenkel, Vance, Bare**

13 **Voting No: None**

14 **Absent: Williams**

15 **Motion Carried**

16
17 **11. Mayor Bare adjourned the meeting at 6:15 p.m.**
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22 _____
Bonnie Bare, Mayor Date Linda Kingston, Clerk Date