

CITY OF CLIO
Regular Commission Meeting
Monday, June 15, 2020
6:00 p.m.

1. CALL TO ORDER/ROLL CALL

The Clio City Commission meeting was called to order by Mayor Bare at 6:02 p.m.
A Zoom Conferencing Video Meeting due to the COVID-19 virus State of Emergency

ROLL CALL:

Commission Members Present:

Commissioner Cynthia Promenchenkel
Commissioner David Fejedelem
Commissioner A.J. Girard
Commissioner Duane Mosher
Commissioner D.J. Williams
Mayor Pro Tem Doug Vance
Mayor Bonnie Bare

Staff Present:

City Administrator, Eric Wiederhold
City Clerk Linda Kingston
DPS Superintendent, Arnold Brown
City Attorney, Otis Stout
Police Chief, Jamie Zecman
City Treasurer, Donald Dowell

ABSENT: City Engineer, Dean Oparka

2. A. Public Comment – none

B. 1). Public Hearing - USDA application for financial assistance for the purchase of a DPS vehicle and equipment

Motion by Mayor Bare to open the public hearing at 6:04 pm
City Administrator, Eric Wiederhold presented the Commission several bids stating that under the USDA guidelines they are required to take the lowest bid.

Motion by Mayor Bare to closed the public hearing at 6:05 pm

B. 2). Public hearing - USDA application for financial assistance for the purchase of security cameras

Motion by Mayor Bare to open the public hearing at 6:05 pm
City Administrator, Eric Wiederhold presented the Commission several bids stating that under the USDA guidelines they are required to take the lowest bid.

Motion by Mayor Bare to closed the public hearing at 6:06 pm

3. Approval of Agenda

Motion by Commissioner Girard, second by Commissioner Promenchenkel to approve the agenda as presented

Voice Vote

Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare

Voting No: None

Absent: None

Motion Carried

4. Approval of Minutes

1 **Motion by Mayor Pro Tem Vance, second by Commissioner Fejedelem** to approve the June 1,
2 2020 Regular Commission meeting minutes

3 **Voice Vote**

4 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

5 **Voting No: None**

6 **Absent: None**

7 **Motion Carried**

8
9 **5. Approval of Bills**

10 **Motion by Commissioner Williams, second Commissioner Mosher** to approve the bills in the
11 amount of \$53,790.70

12 **Roll Call**

13 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

14 **Voting No: None**

15 **Absent: None**

16 **Motion Carried**

17
18 **6. Unfinished Business - None**

19
20 **7. New Business**

21 **A. 4th quarter variance report**

22 The Commission reviewed and accepted the 4th quarter variance report

23
24 **B. Resolution 20-29 4th quarter budget amendment**

25 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve Resolution
26 20-29 - 4th quarter budget amendment

27 **Voice Vote**

28 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

29 **Voting No: None**

30 **Absent: None**

31 **Motion Carried**

32
33 **C. Resolution 20-30 4th quarter revenue and expenditure guide for Administrative Staff**

34 **Motion by Commissioner Mosher, second by Commissioner Promenchenkel** to approve
35 Resolution 20-30 4th quarter revenue and expenditure guide for Administrative Staff

36 **Voice Vote**

37 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

38 **Voting No: None**

39 **Absent: None**

40 **Motion Carried**

41
42 **D. Resolution 20-31 salary recommendations**

43 **Motion by Commissioner Mosher, second by Mayor Pro Tem Vance** to approve Resolution
44 20-31 salary recommendations

45 **Roll Call**

46 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

47 **Voting No: None**

48 **Absent: None**

49 **Motion Carried**

1 **E. Commission meeting calendar FY20-21**

2 **Motion by Commissioner Williams, second by Commissioner Mosher** to approve the
3 Commission meeting calendar FY20-21

4 **Voice Vote**

5 **Voting Yes: Fejedelem, Mosher, Williams, Girard, Promenchenkel, Vance, Bare**

6 **Voting No: None**

7 **Absent: None**

8 **Motion Carried**

9
10 **8. City Administrator** –nothing to report unless the Commission has questions. Updated the
11 Commissioners on the Trailhead project. Waiting on Consumers to sign the easement for the trail.
12 **City Attorney** – Nothing to report. Courts are moving slowly due to the problems with people
13 unable to connect using Zoom application.

14 **City Treasurer-** will be using the remainder of his vacation, to avoid losing it. His daughter is due
15 anytime. Dowell will be training Sproul to take his place in his absence.

16 **Chief of Police** – everyone in the department is staying healthy and doing well. Currently, the
17 department is running two background checks for the two open positions, Clerk and
18 Sergeant/Detective. Urbina's retirement and last day will be June 25th.

19 **City Engineer-** absent

20 **DPS Superintendent-** Seasonal worker, Renee Peterson started June 11. Brown wanted to know
21 if the DDA decided on the bump out barrels. They are looking bad with weeds. Updated the
22 Commission on the Fire Alarm system in Rogers Lodge that is not operable. Brown received a
23 quote for \$17K to repair system. All set to conduct interviews this Wednesday for a full time
24 Maintainer position.

25 **City Clerk** – conducted Payroll training with City Administrator, Eric Wiederhold and Deputy,
26 Tracy Myers, in the event there is a lull between Clerks. Kingston received a premium credit for
27 the BCN medical insurance due to the COVID – 19 relief programs. Kingston made the necessary
28 adjustments to the city and members that will be reflected in their next premium payment.

29 The August 4th Absentee Voter applications are coming in at a steady stream, we continue to
30 receive completed applications through the mail and email. Tracy will be off next week and I will
31 be the following week. Kingston will be working on the fiscal year end reports.

32
33 **9. Commissioner comments/Committee reports**

34 **Commissioner Fejedelem-** no report

35 **Commissioner Mosher** – Metro Alliance will be held Wednesday. Water & Waste will begin
36 this month as well. Mosher attended Fire Authority meeting for Mayor Bare.

37 **Commissioner Promenchenkel** – The Clio Senior Center is now open. Social distancing must be
38 observed and anyone wanting to come to the center must wear a mask. Only 10 people at a time
39 in the building and you must make appointment for any activity

40 **Mayor Pro Tem Vance** –Planning Commission will meet next Wednesday, June 24, 2020.

41 Vance attended Fire Authority meeting where their budget is looking healthy. Making double
42 payments on the fire truck has helped immensely with the budget. Community Foundation will
43 begin the grant application process soon. Thank you to Commissioner Williams for serving the
44 community on the Fire Department for 20 years!

45 **Commissioner Girard** – no report

46 **Commissioner Williams** – unable to attend the Veteran's Park meeting due to a funeral. Busy
47 month already with 123 runs at the fire department.

48 **Mayor Bare** – attended Park & Rec where they discussed hosting the Zombie Walk this year,
49 unfortunately right now it is a questionable event in lieu of the COVID -19 virus. Parks & Rec
50 had election of officers and everyone remained the same. Bare also attended the Library Board

1 meeting. The 2020-2021 budget was approved. They also hosted an election of officers and
2 everyone remained the same. Roy is leaving along with Mary Ellen. A great loss for the Library.
3 July 6, 2020 Commission meeting will be held at Rogers Lodge to meet the 6-foot social distance
4 requirement. Congratulations to Commissioner Williams for serving the community as a Fire
5 Fighter for 20 years!

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7 **10. Excuse Absent Members – none**

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9 **11. Mayor Bare adjourned the meeting at 6:40 p.m.**

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12
13
14 _____
Bonnie Bare, Mayor

_____ Date

_____ Linda Kingston, Clerk

_____ Date