



Date: _____
 Application Number: _____
 Review Fee: \$ _____

CITY OF CLIO REZONING REQUEST APPLICATION

Applicant Information

Name: _____
 Street Address: _____
 City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Property Owner (if different from applicant; if more than 1 list on separate sheet)

Name: _____
 Street Address: _____
 City: _____ Zip: _____ Home Ph: _____ Day Ph: _____

Property for which Rezoning is requested

Street Address: _____
 Nearest Crossroads: _____
 Tax Parcel ID#: _____ Zoning District: _____

Requesting rezoning from _____ to _____
 (Current zoning classification) (Requested zoning classification)

Attach the following to the application:
 A separate sheet explaining how the proposed rezoning request will meet the standards for approval (see rezoning request checklist).

I hereby affirm that the above information is correct to the best of my knowledge.

Signature of Applicant	Print/type name	Date
Signature of Property Owner (if different from applicant)	Print/type name	Date

INSTRUCTIONS FOR FILING FOR PLANNING COMMISSION HEARING

REGULAR PLANNING COMMISSION MEETINGS are held at ^{6:00 pm}~~7:30 p.m.~~ on the 4th Wednesday of each month at the City Hall.

The applications must be submit far enough in advance of the Planning Commission meeting to allow time to meet the requirements for advertising (15 days in advance of the meeting) and notifying the owners of property within 300 feet.

HEARINGS WILL NOT BE SCHEDULED UNLESS **ALL** INFORMATION IS SUBMTITTED AND FEE PAID.

Applicant must attend the City Planning Commission meeting or be represented by a person with written approval to act on behalf of applicant. Said written approval **must be notarized** and left on file with the City.

THE FOLLOWING MUST BE SUBMITTED BY THE APPLICANT:

1. A map at a scale of not less than 1"=50' showing the subject parcel in selection to adjoining parcels of land.
2. Proof of ownership - DEED
3. Completed application form
4. Application fee – Not Refundable (covers costs for meetings, advertisements, mailing, etc.)

The procedural requirements of the Michigan Zoning Act for amending the zoning ordinance including the requirement that the Planning Commission hold a public hearing, notice of which is to be given by publication in a local newspaper not less than 15 days before the date of the public hearing.

Following the public hearing, the Planning Commission shall then submit the proposed amendatory ordinance to the City Commission together with their recommendation and a summary of comments received at the public hearing.

The adoption of the ordinance or denial of the rezoning request will take place at the City Commission meeting.

FOR OFFICE USE ONLY

_____ Date notice of Planning Commission meeting published.
 _____ Date notice of Planning Commission meeting mailed to residents and property owners within
 300' of subject parcel.

Attach copy of published notice and list of property owners sent notice.

Planning Commission Recommendation

- Recommend approval
 Recommend denial
 Recommend approval w/changes
 Date of Planning Commission meeting (minutes attached): _____

Township Board Decision

- Recommend approval
 Recommend denial
 Recommend approval w/changes
 Date of City Commission approval meeting (minutes attached): _____

Remarks: _____

WHAT IS A REZONING?

A rezoning is a change in the zoning district classification of a specific geographic area on the zoning map.

HOW ARE REZONINGS INITIATED?

An amendment to the Zoning Ordinance map may be initiated by the City Planning Commission or City Commission by adoption of a resolution identifying the parcels proposed of amendment as well as their current zoning and proposed zoning districts. A landowner of interest may also initiate a map amendment as to the rezoning of such lot upon completion of the requirements within section 14.01.A.2 items a-d.

WHO APPROVES A REZONING?

Rezonings are reviewed by the Planning Commission at a public hearing, following which they make a recommendation on the amendment. Amendments are adopted by the City Commission, after considering the Planning Commission recommendation, public hearing comments and approval standards.

WHAT ARE THE STANDARDS FOR APPROVAL?

In the case of a proposed zoning map amendment (rezoning) the Planning Commission must find one of the following:

1. The requested amendment is in compliance with the City Master Plan or that a mistake in the plan or changes in conditions or City policy have occurred that are relevant to the request. If the Planning Commission recommends approval of a request that is not in compliance with the current plan due to a mistake or change in conditions or policy, it shall immediately initiate an amendment to the plan to address the identified mistake or change.
2. The property cannot be reasonably used as it is currently zoned and the proposed request represents the most suitable alternative zoning classification based on the Future Land Use Plan.



