

**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, May 20, 2024**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Vance at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner James Dotson  
Commissioner David Fejedelem  
Commissioner Josh Westfall  
Mayor Pro Tem Duane Mosher  
Mayor Doug Vance

**Staff Present:**

Interim City Administrator Neil Rankin  
City Clerk Kelly Sproul  
Chief of Police Wendel Millstead  
DPS Superintendent Enrique Vargas  
City Treasurer Don Dowell

**Others Present**

Ryan Bair, PE

**ABSENT:** Commissioner D.J. Williams, Commissioner Kirk Todd

**2. Public Comments/Presentation**

**A. Public Comments not related to the agenda: None**

**B. Public Hearing-** for the purpose of receiving comments on the Clio Area Five Year Park and Recreation Plan 2023-2028 for the City of Clio.

Mayor Vance opened the public hearing at 6:01 pm.

**Public Hearing-** for the purpose of receiving comments on the Clio Area Five Year Park and Recreation Plan 2023-2028 for the City of Clio. No objections were made.

Mayor Vance closed the public hearing at 6:03 pm.

**3. Approval of Agenda**

**Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to approve the agenda with item K under new business removed. Eller Construction pulled their bid for the Amphitheater steps and railing.

**Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

**Voting No: None**

**Absent: Williams, Todd**

**Motion Carried**

**4. Approval of Minutes**

**A. Motion by Commissioner Westfall, second by Commissioner Dotson** to approve the May 6, 2024 Commission meeting minutes.

**Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

**Voting No: None**

**Absent: Williams, Todd**

**Abstain: None**

**Motion Carried**

1 **B. Motion by Mayor Pro Tem Mosher, second by Commissioner Westfall** to approve the May  
2 13, 2024 Special Commission meeting minutes.

3 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

4 **Voting No: None**

5 **Absent: Williams, Todd**

6 **Abstain: None**

7 **Motion Carried**

8  
9 **5. Approval of Bills**

10 **Motion by Mayor Pro Tem Mosher, second by Commissioner Dotson** to approve the bills in  
11 the amount of \$266,387.65.

12 **Roll Call:**

13 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

14 **Voting No: None**

15 **Absent: Williams, Todd**

16 **Motion Carried**

17  
18 **6. Unfinished Business**

19 **A. N/S Mill St Project update**

20 **This update below was provided by Ryan Bair during the May 6, 2024 Commission meeting.**  
21 **Ryan Bair told Commissioners that since this update not much has changed. Everything is**  
22 **still in MDOT's hands.**

23 Ryan Bair, P.E. from Rowe Professional Services provided updates regarding  
24 the project for North and South Mill St. Everything that needs to be submitted at this time has been  
25 submitted to MDOT. The Easements are done and should be approved by MDOT and everything  
26 is in MDOT's hands that we need at this time. July 12, 2024 is the Levy date so by early June we  
27 should see it advertised.

28  
29 **B. Water Line Identification project**

30 Ryan Bair, P.E. from Rowe Professional Services provided updates regarding the Water Line  
31 Identification Project. Ryan updated the Commissioners on the status of the Water Line  
32 Identification Project. They held their first progress meeting prior to the regular City Commission  
33 Meeting. Ryan said they should be done with the potholing by May 31<sup>st</sup>. They have completed  
34 90/100 so far.

35  
36 **C. Hometown Hero banners update**

37 Enrique provided updates on Hometown Hero banners. They have not given DPS the Hometown  
38 Hero Banners to hang up yet. Enrique brought up during this update that flags will be put up by  
39 Friday for Memorial Day Weekend.

40  
41 **D. Social media pages**

42 They formed a committee consisting of 3 City Commissioners to research and create a policy on  
43 the City's social media pages. Commissioner Josh Westfall, Commissioner Dotson, and Mayor  
44 Pro Tem Mosher.

45  
46 **7. New Business**

47 **A. Resolution approving the Clio Area Five Year Park and Recreation Plan 2023-2028 for the**  
48 **City of Clio.**

1 **Motion by Mayor Pro Tem Mosher, second by Commissioner Westfall** to approve Resolution  
2 24-16 approving the Clio Area Five Year Park and Recreation Plan 2023-2028 for the City of  
3 Clio.

4 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

5 **Voting No: None**

6 **Absent: Williams, Todd**

7 **Motion Carried**

8  
9 **B. Special Event application-Clio Summer Kick-off-June 20-21**

10 **Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to approve the  
11 Special Even application for Clio Summer Kick-off on June 20<sup>th</sup> -21<sup>st</sup> contingent on providing the  
12 following 3 items.

13 1. An event map – location of food trucks

14 2. Security plan

15 3. State approval for Duck Race

16 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

17 **Voting No: None**

18 **Absent: Williams, Todd**

19 **Motion Carried**

20  
21 **C. Professional Services Proposal \$35,600 – Rowe- Skatepark Improvements- SPARK Grant**  
22 **ARPA-0853**

23 **Motion by Commissioner Fejedelem, second by Mayor Pro Tem Mosher** to approve the  
24 Professional Services Proposal \$35,600 with Rowe for Skatepark Improvements- SPARK Grant  
25 ARPA-0853.

26 **Roll Call:**

27 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

28 **Voting No: None**

29 **Absent: Williams, Todd**

30 **Motion Carried**

31  
32 **D. Engineering Contract for General Services-Rowe**

33 **Motion by Mayor Pro Tem Mosher, second by Commissioner Westfall** to approve the  
34 Engineering Contract for General Services from Rowe.

35 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

36 **Voting No: None**

37 **Absent: Williams, Todd**

38 **Motion Carried**

39  
40 **E. Resolution adopting FY2024-25 budget**

41 **Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to approve  
42 Resolution 24-17 adopting the FY2024-25 budget.

43 **Roll Call:**

44 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

45 **Voting No: None**

46 **Absent: Williams, Todd**

47 **Motion Carried**

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50

- 1 **F. Resolution adopting FY2024-25 budget – revenue and expenditure guide for administrative**  
2 **staff**  
3 **Motion by Mayor Pro Tem Mosher, second by Commissioner Dotson** to approve Resolution  
4 24-18 adopting the FY2024-25 budget- revenue and expenditure guide for administrative staff.  
5 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**  
6 **Voting No: None**  
7 **Absent: Williams, Todd**  
8 **Motion Carried**  
9
- 10 **G. Resolution approving first reading of an ordinance amending Chapter 60: Sewers, Article I**  
11 **Sewers §60.105 and §60.109**  
12 **Motion by Mayor Pro Tem Mosher, second by Commissioner Westfall** to approve Resolution  
13 24-19 approving first reading of an ordinance amending Chapter 60: Sewers, Article I Sewers  
14 §60.105 and §60.109.  
15 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**  
16 **Voting No: None**  
17 **Absent: Williams, Todd**  
18 **Motion Carried**  
19
- 20 **H. Resolution approving first reading of an ordinance amending Chapter 80: Water, Article I**  
21 **General, §80.103 and §80.106**  
22 **Motion by Commissioner Fejedelem, second by Commissioner Dotson** to approve Resolution  
23 24-20 approving first reading of an ordinance amending Chapter 80: Water, Article I General,  
24 §80.103 and §80.106.  
25 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**  
26 **Voting No: None**  
27 **Absent: Williams, Todd**  
28 **Motion Carried**  
29
- 30 **I. Amphitheater ABC12 advertising proposal**  
31 **Motion by Commissioner Westfall, second by Commissioner Fejedelem** to approve the  
32 Amphitheater ABC12 advertising proposal for \$5,000.00.  
33 **Roll Call:**  
34 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**  
35 **Voting No: None**  
36 **Absent: Williams, Todd**  
37 **Motion Carried**  
38
- 39 **J. Amphitheater Facility Use Request - Firemen**  
40 **Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to approve the  
41 Amphitheater facility use request for Firemen.  
42 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**  
43 **Voting No: None**  
44 **Absent: Williams, Todd**  
45 **Motion Carried**  
46
- 47 **K. Amphitheater – bid for steps/railing – Eller Construction: Removed**  
48
- 49 **L. Amphitheater- bid for floors/bathrooms/dressing rooms cleaned – X-Tracked Carpet &**  
50 **Upholstery Cleaning**

1 **Motion by Mayor Pro Tem Mosher, second by Commissioner Dotson** to approve the  
2 Amphitheater- bid for floors/bathrooms/dressing rooms cleaned – X-Tracked Carpet &  
3 Upholstery Cleaning for \$400.00.

4 **Roll Call:**

5 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

6 **Voting No: None**

7 **Absent: Williams, Todd**

8 **Motion Carried**

9  
10 **M. Amphitheater – request to spend up to \$300.00 for flowers and plantings at the**  
11 **Amphitheater**

12 **Motion by Commissioner Fejedelem, second by Mayor Pro Tem Mosher** to approve the request  
13 to spend up to \$300.00 for flowers and plantings at the Amphitheater.

14 **Roll Call:**

15 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

16 **Voting No: None**

17 **Absent: Williams, Todd**

18 **Motion Carried**

19  
20 **N. Unbudgeted item- police department**

21 **Motion by Mayor Pro Tem Mosher, second by Commissioner Dotson** to approve up to \$525.00  
22 for a rental car for the police department that was not in the budget.

23 **Roll Call:**

24 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

25 **Voting No: None**

26 **Absent: Williams, Todd**

27 **Motion Carried**

28  
29 **8. Staff Reports/Commissioner Comments**

30 **Interim City Administrator:**

- 31 • Gave comments and updates regarding going out on Wednesday for code enforcement and tall  
32 grass.

33 **Chief of Police:**

- 34 • Gave comments and updates regarding the police department.

35 **City Clerk:**

- 36 • Gave comments and updates regarding the Election.

37 **City Treasurer:**

- 38 • Gave comments and updates regarding his report.

39 **DPS Superintendent:**

- 40 • Gave comments and updates regarding DPS.

41 **Ryan Bair, PE:**

- 42 • Left meeting

43 **Commissioner Williams: Absent**

44 **Commissioner Todd: Absent**

45 **Commissioner Dotson:**

- 46 • Gave comments and updates regarding the Library Board.

47 **Commissioner Fejedelem:**

- 48 • Nothing to Report

49 **Commissioner Westfall:**

- 50 • Gave comments and updates regarding Parks and Recreation.

1 **Mayor Pro Tem Mosher:**

- 2 • Gave comments and updates regarding Fire Authority, Water & Waste, and Metro Alliance.

3 **Mayor Vance:**

- 4 • Gave comments and updates regarding the Planning Commission, 911 Consortium, and City  
5 Administrator interviews.

6

7 **9. Excuse Absent Members: Commissioner Williams, Commissioner Todd**

8 **Motion by Commissioner Westfall, second by Commissioner Fejedelem** to approve the absence  
9 of Commissioner Williams and Commissioner Todd from tonight’s meeting.

10 **Voting Yes: Fejedelem, Westfall, Dotson, Mosher, Vance**

11 **Voting No: None**

12 **Absent: Williams, Todd**

13 **Motion Carried**

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15 **10. Mayor Vance adjourned the meeting at 7:26 p.m.**

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\_\_\_\_\_  
Doug Vance, Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kelly Sproul, City Clerk

\_\_\_\_\_  
Date