

CITY OF CLIO
Planning Commission/DDA Meeting Minutes
June 28, 2023

Vice Chairman Jan Barlow called the meeting of the Clio City Planning Commission to order at 6:00 p.m.

1. After the Pledge of Allegiance to the American Flag:

2. Roll Call

Present:

Commissioner Doug Vance
Commissioner Brenda Lee Taylor
Commissioner Ed Leininger
Commissioner Jan Barlow
Commissioner Bonnie Fureigh

Staff

Present:

City Administrator Eric Wiederhold
City Clerk Kelly Sproul

Absent: Commissioner Bonnie Bare, Chairman Carol Waner

3. Planning Commission:

A. Public Hearing: Conditional Use Permit- 500 S Mill Street

Vice Chairman Barlow opened the public hearing at 6:02 pm

- A Public Hearing for 500 S Mill Street- Conditional Use Permit- Pastor of Vertical Life Church, Joseph (Joey) Henry introduced himself to the Commissioners. The applicant, Vertical Life Church is requesting a conditional use permit for the use of a Church/Office in the existing building at 500 S Mill Street (51-22-200-109). No residents showed up to object.

Vice Chairman closed the public hearing at 6:05 pm

C. Approval of Agenda

Motion by Commissioner Vance, second by Commissioner Taylor to approve the agenda with the addition of Letter G for Planning Commission-scheduling a special meeting, and the addition for DDA of item A-Approval of bills for \$459.52 and changing new business to item B for DDA.

Voice Vote:

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

D. Approval of Minutes

1. Motion by Commissioner Vance, second by Commissioner Leininger to approve the minutes from May 24, 2023, as presented

Voice Vote:

Voting Yes: Fureigh, Taylor, Leininger, Vance, Barlow

Voting No: None

Absent: Bare, Waner

Abstain: None

Motion Carried

E. Unfinished Business: none

F. New Business

1. Conditional Use Permit- 500 S Mill Street

Motion by Commissioner Taylor, second by Commissioner Vance to approve the conditional use permit of 500 S Mill Street contingent on site plan approval. Laura Haw of McKenna recommended “the addition of landscaping buffers that are +/- 15 feet wide, consisting of evergreen and other suitable plants, along the west property line installed”. Also, she recommends that “denotation of the floor plan details, and the public entryways are provided.”

Voice Vote:

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

2. Master Plan revised draft

Commissioners reviewed and mentioned corrections to be made to the Master Plan revised draft.

3. Site Plan Review (update) – 404 S Mill Street- Note: as of Friday, June 23, 2023, a revised site plan has yet to be submitted:

Since the release of Commission packets a revised site plan was submitted. Kim Carlson of Flint Engineering and Surveying presented the revised site plan. Laura advised them to make changes to the handicap parking, streetlights, and landscaping along with six other changes then resubmit for approval. The conditional use permit was not approved at tonight’s meeting.

4. RRC update: No updates

5. Medical Marihuana zoning- Postponed till the next regular meeting.

G. Schedule Special Meeting

Motion by Commissioner Taylor, second by Commissioner Leininger to schedule a special meeting for July 12, 2023, at 6:00 pm to help move along current requests.

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

4. Downtown Development Authority:

A. Approve Bills - \$459.52

Motion by Commissioner Fureigh, second by Commissioner Taylor to approve bills in the amount of \$459.52.

Roll Call:

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

B. New Business

1. Streetscape and Streetlights

Motion by Commissioner Vance, second by Commissioner Taylor to not proceed with the T.A.P. application.

Note: Eric told Commissioners that streetlights and streetscapes were no longer eligible for T.A.P.

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

2. Sesquicentennial- Discussion only

5. Staff and Commissioner Reports: None

6. Commissioner Comments

City Administrator:

- Gave comments and updates regarding Butler Street reconstruction starting July 10th through November 2023. There was an open house last night for information on this project for residents.

City Clerk:

- Nothing to report

Commissioner Vance:

- Had questions regarding the broken tornado siren.

Commissioner Bare: Absent

Commissioner Barlow:

- Nothing to report

Commissioner Fureigh:

- Nothing to report

Commissioner Leininger

- Nothing to report

Commissioner Taylor:

- Complimented the work being done to the Smith Street park and that it looks nice.

Chairman Waner: Absent

7. Excuse Absent Members: Commissioner Bare

Motion by Commissioner Fureigh, second by Commissioner Taylor to approve the absence of Commissioner Bare from tonight's meeting.

Voting Yes: Barlow, Fureigh, Taylor, Leininger, Vance

Voting No: None

Absent: Bare, Waner

Motion Carried

8. Adjournment

Vice Chairman Barlow adjourned the meeting at 7:46 pm. Next meeting July 12, 2023, Special meeting.

Jan Barlow, Chairman Date

Kelly Sproul, City Clerk Date