

**CITY OF CLIO**  
**Regular Commission Meeting**  
**Monday, August 5, 2024**  
**6:00 p.m.**

**1. CALL TO ORDER/ROLL CALL**

The Clio City Commission meeting was called to order by Mayor Vance at 6:00 p.m.

**ROLL CALL:**

**Commission Members Present:**

Commissioner James Dotson  
Commissioner David Fejedelem  
Commissioner Josh Westfall  
Commissioner Kirk Todd  
Commissioner D.J. Williams (left at 7:06 pm)  
Mayor Pro Tem Duane Mosher  
Mayor Doug Vance

**Staff Present:**

Interim City Administrator Neil Rankin  
City Clerk Kelly Sproul  
Chief of Police Wendel Millstead  
City Treasurer Don Dowell

**Others Present**

Ryan Bair, P.E.

**ABSENT:** None

**2. Public Comments/Presentation**

**A. Public Comments not related to the agenda:** None

**3. Approval of Agenda**

**1. Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to approve the agenda as presented.

**Voting Yes:** Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance

**Voting No:** None

**Absent:** None

**Motion Carried**

**2. Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to amend the agenda by adding item L. Post City Administrator Position

**Voting Yes:** Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance

**Voting No:** None

**Absent:** None

**Motion Carried**

**4. Approval of Minutes**

**Motion by Commissioner Fejedelem, second by Commissioner Dotson** to approve the July 15, 2024 Commission meeting minutes.

**Voting Yes:** Fejedelem, Westfall, Dotson, Mosher, Vance

**Voting No:** None

**Absent:** None

**Abstain:** Todd, Williams

**Motion Carried**

**5. Approval of Bills**

**Motion by Mayor Pro Tem Mosher, second by Commissioner Dotson** to approve the bills in the amount of \$306,316.81.

1 **Roll Call:**

2 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

3 **Voting No: None**

4 **Absent: None**

5 **Motion Carried**

6  
7 **6. Unfinished Business**

8 **A. N/S Mill St project update**

9 Ryan Bair, P.E. provided updates

10  
11 **B. Social Media policy update**

12 A short discussion took place

13  
14 **7. New Business**

15 **A. Proposed Skate Park equipment selected based on the survey results received**

16 **Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to accept proposed  
17 skate park equipment option C, layout 2 replacing west equipment and leaving the old equipment  
18 to the east selected based on the survey results received with the American Ramp Company.

19 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

20 **Voting No: None**

21 **Absent: None**

22 **Motion Carried**

23  
24 **B. Amphitheater bid to repair site where bleachers were removed- Todd Wiskur Landscape**

25 **Motion by Mayor Pro Tem Mosher, second by Commissioner Fejedelem** to approve bid from  
26 Todd Wiskur to repair site where bleachers were removed for \$4,400.00 with the provision that  
27 the Amphitheater board also vote on approving updated amount.

28 **Roll Call:**

29 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

30 **Voting No: None**

31 **Absent: None**

32 **Motion Carried**

33  
34 **C. Resolution amending the City of Clio Personnel Policies, Section 7.70 (A) Holidays**

35 **Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to approve Resolution 24-  
36 27 amending the City of Clio Personnel Policies, Section 7.70 (A) Holidays.

37 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

38 **Voting No: None**

39 **Absent: None**

40 **Motion Carried**

41  
42 **D. Greentech water service line identification proposal**

43 **Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to approve a per line  
44 contract with Greentech at \$540 per line identification. Note: With the remaining funds we have to  
45 spend, at \$540 per line we could do 546 lines that would leave us with approximately 15 remaining  
46 lines to identify. We could use City funds to do this at an additional cost of \$8,100.

47 **Roll Call:**

48 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

49 **Voting No: None**

50 **Absent: None**

1 **Motion Carried**

2  
3 **E. GELC Letter of Understanding- DPS uniforms**

4 **Motion by Commissioner Todd, second by Commissioner Williams** to approve the GELC  
5 Letter of Understanding – DPS uniforms- annual work boot allowance of \$250.00.

6 **Roll Call:**

7 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Williams, Vance**

8 **Voting No: None**

9 **Absent: None**

10 **Motion Carried**

11  
12 **F. Personal Property collection discussion**

13 Discussion took place on how to collect an unpaid personal property tax - Don will check with  
14 insurance to see if the building can be covered during a lockout in an attempt to collect unpaid  
15 personal property tax.

16  
17 **G. Treasurer request regarding vacation carry-over**

18 **Motion by Commissioner Dotson, second by Mayor Pro Tem Mosher** to approve Treasurer's  
19 request regarding vacation carryover of approximately 5 weeks from the 24-25 fiscal year. Note:  
20 The Treasurer would use those weeks from 4-20-26 to 5-22-26. The Treasurer will let  
21 Commissioners know by April of 2025 how much vacation he has and will be able to give the  
22 one-year notice of retirement. The Treasurer will be on terminal leave from approximately 4-20-  
23 2026 to 8-20-2026.

24 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Williams, Mosher, Vance**

25 **Voting No: None**

26 **Absent: None**

27 **Motion Carried**

28  
29 **H. Police Vehicle Request**

30 **Motion by Commissioner Todd, second by Commissioner Westfall** to approve budget  
31 reallocation of \$26,000 from DPS to the Police Department for the purchase of a new Police  
32 cruiser at \$73,000. Note: They will be putting cruiser #121 up for sale as opposed to Cruiser #118.  
33 The reason for this is that #121 is a lemon and has had a dozen different recalls.

34 **Roll Call:**

35 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Williams, Vance**

36 **Voting No: None**

37 **Absent: None**

38 **Motion Carried**

39  
40 **Note: Commissioner Williams left at 7:06 pm before Item I but after Item H was completed.**

41  
42 **I. Police Department cell phone request**

43 **Motion by Commissioner Westfall, second by Mayor Pro Tem Mosher** to approve the Police  
44 Department to enter into an 18-month contract with Verizon Wireless and purchase 4 cell phones,  
45 along with 4 Otterbox commuter cases (a one-time purchase of \$29.99 each,) and maintenance of  
46 a Hotspot feature on the Chief's Cell phone (an additional \$5.00 per month), the total of which  
47 would allow CPD to remain under the overall budget allowance of \$1,920.00 for the year.

48 **Roll Call:**

49 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Vance**

50 **Voting No: None**

1 **Absent: Williams**

2 **Motion Carried**

3  
4 **J. Code Enforcement**

5 **Motion by Commissioner Fejedelem, second by Commissioner Todd** to approve the job  
6 description for a Code Compliance Officer. The language would be amended to reflect the  
7 difference in terms of positions (Administrator, Commission). Hourly wages/benefits would be  
8 negotiated between the two municipalities but the weekly number of hours would be the same and  
9 payroll could be streamlined through one local unit processing and another invoicing.

10 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Vance**

11 **Voting No: None**

12 **Absent: Williams**

13 **Motion Carried**

14  
15 **K. Closed Session- to review and consider the contents of an application for employment-**  
16 **pursuant to MCL 15.268 (f)**

17 **Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to open Closed Session at  
18 7:45pm.

19 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Vance**

20 **Voting No: None**

21 **Absent: Williams**

22 **Motion Carried**

23  
24 **Closed Session- to review and consider the contents of an application for employment –**  
25 **pursuant to MCL 15.268 (f)**

26  
27 **Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to close Closed Session  
28 at 8:14 pm.

29 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Vance**

30 **Voting No: None**

31 **Absent: Williams**

32 **Motion Carried**

33  
34 **L. Post City Administrator Position**

35 **Motion by Mayor Pro Tem Mosher, second by Commissioner Todd** to approve posting the  
36 City Administrator position on MML Classifieds until August 19, 2024.

37 **Voting Yes: Fejedelem, Westfall, Dotson, Todd, Mosher, Vance**

38 **Voting No: None**

39 **Absent: Williams**

40 **Motion Carried**

41  
42 **8. Staff Reports/Commissioner Comments**

43 **Interim City Administrator:**

- 44
  - Nothing to report

45 **Chief of Police:**

- 46
  - Gave comments and updates regarding the Police Department.

47 **City Clerk:**

- 48
  - Gave comments and updates regarding elections.

49 **City Treasurer:**

- 50
  - Nothing to report

